



MINUTES

ORDINARY COUNCIL MEETING

Tuesday 27 October 2020
(Held in the Council Chambers)

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.00 pm and welcomed Councillors, Staff and members of the public present.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr Mike Walmsley	Shire President
Cr Naomi Purcell	Deputy Shire President
Cr Karen Odorisio	Councillor
Cr Larry Scott	Councillor
Cr Laurie Snell	Councillor
Cr John Mason	Councillor
Cr Vince Vitale	Councillor
Cr Noel Dew	Councillor
Mr Dean Unsworth	Chief Executive Officer
Mr Leonard Long	Director Planning & Economic Development
Mr Murry Bracknell	Manager Works & Services
Miss Ashleigh Nuttall	Director Corporate Services
Mrs Kirsty Ferraro	Manager Corporate Services
Mrs Sue Cicolari	Executive Support Officer
Miss Hayley Donovan	Rates Officer
Mr Rod Peake	Director Planning & Sustainability – Shire of Murray

APOLOGIES

Nil

LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

There were four members of the public present at the commencement of the meeting.

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS AND APPROVED DEPUTATIONS**5.1 Ms Jane Townsend – On Behalf of the Waroona Landcare Group**

Ms Townsend gave a deputation to the Council regarding the use of the existing Landcare building and the proposal for the intergenerational activation space and the proposed relocation to the old Ag Dept building on South West Highway. She advised that the Landcare Centre were supportive of the proposed park, and were keen to relocate to the old Ag Dept building. Their desire was to be the sole occupants of this building.

She thanked the Council for their support over the past 20 odd years and noted without this support they would not have been able to undertake the amount of work in the community with the funding they have.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**6.1 ORDINARY COUNCIL MEETING – 22 September 2020****COUNCIL RESOLUTION****OCM20/10/170****Moved: Cr Snell****Seconded: Cr Purcell**

That the Minutes of the Ordinary Council Meeting held 22 September 2020 be confirmed as being a true and correct record of proceedings.

CARRIED 8/0**7. ANNOUNCEMENTS BY THE PRESIDING MEMBER**

Nil

8. ANNOUNCEMENTS BY MEMBERS

Nil

9. DISCLOSURES OF INTEREST

(Disclosure of interest **MUST ALSO** be made by the member or officer immediately prior to a matter, for which an interest is being disclosed, is dealt with.)

Cr Vitale declared an interest affecting impartiality in Item 11.3.3 as the reporting officer was a family member.

Cr Purcell declared an interest affecting impartiality in Item 11.4.2 as a member of the Just Cruizin Car Club.

Cr Scott declared an interest affecting impartiality in Item 11.4.3 as a member of the Waroona Lions Club.

10. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES**10.1. Alcoa Waroona Sustainability Fund Advisory Committee – Minutes of Meeting held 22 September 2020****COUNCIL RESOLUTION****OCM20/10/171****Moved: Cr Purcell****Seconded: Cr Odorisio**

That the Minutes of the Alcoa Waroona Sustainability Fund Advisory Committee held 22 September 2020 as appended be received.

CARRIED 8/0**10.2. Alcoa Waroona Sustainability Fund Advisory Committee – Minutes of Meeting held 15 October 2020****COUNCIL RESOLUTION****OCM20/10/172**

Moved: Cr Snell
Seconded: Cr Vitale

That the Minutes of the Alcoa Waroona Sustainability Fund Advisory Committee held 15 October 2020 as appended be received.

CARRIED 8/0

10.3. Alcoa Waroona Sustainability Fund Advisory Committee – Meeting held 15 October 2020 – Items to be dealt with separately

10.3.1 Alcoa Waroona Sustainability Fund Advisory Committee Recommendation – Intergenerational Activity Space	
File Ref:	AWSF
Previous Items:	Nil
Applicant:	Shire of Waroona
Author and Title:	Kelly Shipway, Place and Community Development Coordinator
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Appendix Number	10.3.1

COUNCIL RESOLUTION

OCM20/10/173

Moved: Cr Mason

Seconded: Cr Odorisio

That Council approves the Alcoa Waroona Sustainability Fund Committee recommendation to:

- 1. allocate \$450,000 towards an Intergenerational Space in the Waroona Town Centre;**
- 2. notes the allocation of \$1,110,000 from the Shire of Waroona, being \$660,000 for the purchase of 95 South West Highway and 30 and 34 Fouracre Street, Waroona, and \$450,000 to be used as seed funding for the development of the site; and**
- 3. supports the application outside of the 2020 scheduled funding round to stimulate economic activity following the COVID-19 global health crisis.**

CARRIED BY ABSOLUTE MAJORITY 8/0

IN BRIEF

- The Shire of Waroona has responded to a rare opportunity to purchase centrally located land in the Waroona town site which will be developed to create a central activity space.
- The proposed Intergenerational Activity Space aligns with community priorities identified through recent widespread community consultation, to activate the town centre, improve recreational infrastructure and provide a reason for visitors to want to stop.



- The Shire has placed conditional offers on properties located at 95 South West Highway and 30 and 34 Fouracre Street, Waroona, subject to 30 day public notice of intention to undertake loans and formal endorsement through Council.

BACKGROUND

At the Alcoa-Waroona Sustainability Fund (AWSF) Committee meeting held 22 September 2020, the committee discussed item 7.5 Waroona Main Street Upgrade, which requested \$450,000 in funding towards an Intergenerational Activation Space in the Waroona town centre.

The Advisory Committee were supportive of the proposal and requested an application be made as soon as possible.

A funding application was submitted for review at an Alcoa Waroona Sustainability Fund committee meeting held 14 October 2020 and was subsequently approved to the full amount of \$450,000.

REPORT DETAIL

Following significant community consultation, the Shire of Waroona has released a plan to activate the Waroona Town Centre through the development of an Intergenerational Activity Space in the heart of the central business precinct.

The proposal is in response to the community’s highest priorities; to revitalise the Town Centre, to improve recreational infrastructure and provide activation opportunities in the town-site.

The Shire will engage Convic to develop a full masterplan over the area, which may include:

- Park amenity including landscaped gardens, BBQ’s, shade shelters, seating, drink fountain and toilets;
- New skate park with skateable link connecting South West Highway to Fouracre Street and school kids to the activity centre;
- Local Art and Produce Hub at the old Irrigation Building with break out spaces and water interpretation;
- Playground facilities to support the health and wellbeing of children and re-connect grandparents and families;
- Road realignment on Fouracre Street;
- A pump track, event space and improved parking options.

The community will have opportunity to provide feedback on the final concept design, prior to project inception.

The proposed redevelopment of the Waroona Town Centre to include an Intergenerational Activity Space will address multiple requests from community for improved recreational infrastructure in one cohesive space which will provide the social connector the town is currently lacking.

WAROONA 2030 STRATEGIC COMMUNITY PLAN

Focus Area	Our Economy
Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning



Objective 2.3	Create a vibrant, inviting and thriving town centre and maximise Waroona's natural assets, cultural and heritage as drivers for tourism development
Strategy 1.1.2	Pursue a social environment that is accessible and inclusive for all ages and abilities

OTHER STRATEGIC LINKS

Waroona Town Centre Revitalisation Strategy (currently being developed by Element)

STATUTORY ENVIRONMENT

Requirement for 30 public notice to advertise intent to undertake loan as per the Local Government Act.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

The proposed Intergenerational Activity Space will generate economic activity in the Waroona town centre by improving recreational infrastructure, parking options and providing a reason for people to stop.

Social - (Quality of life to community and/or affected landowners)

Improved community infrastructure and public spaces for community to enjoy through the provision of the Alcoa Waroona Sustainability Fund.

Environment – (Impact on environment's sustainability)

Nil

Policy Implications

<i>Risk Level</i>	<i>Comment</i>
Low	Risks identified include: - Project delays due to the Western Australian hard border as a result of COVID-19.

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Low	Communicate with project partners with regards to project timelines and delays

CONSULTATION

- Alcoa Waroona Sustainability Fund Committee
- Tom Busher – Manager Community Relations (Alcoa)
- Scott Hansen – Community Relations & Communications (Alcoa)
- Dean Unsworth – Chief Executive Officer (Shire)
- Leonard Long – Director Planning & Economic Development
- Pat Steinbacher – Director Infrastructure Services

RESOURCE IMPLICATIONS

Financial

There will be no impact to the Shires operating budget.



Workforce

All workforce requirements will be absorbed as part of the Shire's operating budget.

OPTIONS

Council has the option of:

1. Accepting the Alcoa Waroona Sustainability Fund Committee's recommendation to approve the grant; or
2. Declining the Alcoa Waroona Sustainability Fund Committee's recommendation to approve the grant.

CONCLUSION

An amount of \$450,000 was requested from the Alcoa Waroona Sustainability Fund to allow the Shire to maximise grant opportunities that are available for only a very short time.

The grant opportunities are as follows:

- Federal Governments Building Better Regions Fund Round 5 will open shortly and will close prior to Christmas. This funding round will only accept applications where a contribution of at least 50% has been confirmed. With a \$450,000 contribution towards works from the Fund as well as from the Shire, this fund can be used as leverage. Note that land cannot be considered a contribution, as funding will only be allocated to infrastructure works.
- Lotterywest has COVID-19 community recovery funding available at present, however that fund will be closing early in 2020.
- The State election will be held in March 2021, and the Shire needs to confirm to candidates of the seat of Murray-Wellington that funding has been confirmed in order to then increase the chances of further funding through upcoming election commitments. Funding priorities from major political parties are currently being finalised.

This project is a 'once-in-a-generation' opportunity to activate the heart of the Waroona townsite.

10.3.2 Alcoa Waroona Micro Grant Fund	
File Ref:	98/1
Previous Items:	Nil
Applicant:	Shire of Waroona
Author and Title:	Kelly Shipway, Place and Community Development Coordinator
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Appendix Number	Appendix 10.3.2A & 10.3.2B

COUNCIL RESOLUTION

OCM20/10/174

Moved: Cr Dew

Seconded: Cr Scott

That Council approves the Alcoa Waroona Sustainability Fund Committee recommendation to:

1. allocate an amount of \$22,500 per annum from the Sustainability Fund towards a biannual Micro Grant Fund to be managed by the Shire's Place and Community Development staff;
2. agrees to the Committee's endorsement of the grant's supporting documents, including Application Form, Acquittal Form, Fact Sheet and Grant Agreement Form as appended at 10.3.2B;
3. endorses the Alcoa Waroona Micro Grant Fund (AWMGF) Policy COM005 which will replace Community Development Grant Policy COM005 as appended at 10.3.2A; and
4. agrees to a process whereby Alcoa Waroona Micro Grant Fund submissions are assessed through the Waroona Alcoa Sustainability Fund Committee, prior to a recommendation being put forward to Council.

That Council:

5. agrees to reallocate \$7,500 from the Shire's Community Development Grant Fund towards the new Micro Grant partnership fund for a total pool of \$30,000; and
6. agrees to a review of the Small Grants and Awards Committee role and purpose being conducted with a subsequent report being put forward at the Ordinary Council Meeting in November.

CARRIED BY ABSOLUTE MAJORITY 8/0

IN BRIEF

- A small grants fund is proposed, which will be open twice per year providing opportunity for the community and relevant groups and associations to apply for funding support.
- The partnership fund requests an annual contribution of \$22,500 from the Alcoa-Waroona Sustainability Fund and \$7,500 from the Shire of Waroona.



BACKGROUND

At the Alcoa-Waroona Sustainability Fund (AWSF) Committee meeting held 19 December 2019 it was resolved to consider a funding program that allows for small community grants.

Currently, the Alcoa Waroona Sustainability Fund is open to community organisations annually or biannually and caters for larger infrastructure projects. This means that there is limited opportunity for community groups to apply for smaller funding amounts for opportunities that arise.

The Shire of Waroona has an existing Community Development Grant open once per year, however the funding allocation is small and not regular enough to function well to support community needs.

A proposal for a new partnership fund, to be named 'Alcoa Waroona Micro Grant Fund', along with associated supporting documents and a guiding Policy was put forward for consideration at the Alcoa Waroona Sustainability Fund Committee meeting held 22 September 2020.

REPORT DETAIL

This proposal seeks an annual allocation of \$22,500 from the Alcoa Waroona Sustainability Fund and \$7,500 from the Shire of Waroona to create a Micro Grant Fund, with a total funding pool of \$30,000.

The objectives of the Alcoa Waroona Micro Grant Fund is to support local groups and organisations to:

1. Build and strengthen their organisational capacity and sustainability; or
2. Deliver events, projects, programs or facilities that benefit the Waroona community or address a well evidenced need, and effectively contribute to building engaged, vibrant, inclusive and healthy communities.

Under the proposed fund, applications would be invited twice per year. Funding rounds would close at the end of April and November with applicants eligible for a maximum grant allocation of \$2,000 in any given financial year.

The Micro Grant Fund would provide a consistent approach to providing financial support to community groups and organisations with increased regularity to avoid missed opportunities that may arise throughout the year.

A draft Alcoa Waroona Micro Grant Fund Application Form, Acquittal Form, Grant Agreement Form and Fact Sheet were developed and endorsed through the Alcoa Waroona Sustainability Fund Committee (AWSFC) 22 September 2020 meeting, subject to minor changes (**Appendix 10.3.2B**).

A draft Alcoa Waroona Micro Grant Fund Policy was formulated to detail a process for grant management which was discussed at the 22 September and 15 October meetings whereby it was determined the assessment of grants would be carried out by the Waroona Sustainability Fund, prior to a recommendation being put forward to Council.

WAROONA 2030 STRATEGIC COMMUNITY PLAN

Focus Area	Our Community
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Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning
Objective 5.3	Actively increase the level of engagement with the community, and respond efficiently and effectively to the evolving needs of the community
Strategy 1.4.1	Promote a mentally and physically health lifestyle

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

It is anticipated the Micro Grant Fund will assist to financially boost local groups to achieve objectives with the opportunity expected to be well received by groups and associations.

Importantly, the changes proposed will not prevent the association from lodging applications under the general Alcoa-Waroona Sustainability Fund.

Social - (Quality of life to community and/or affected landowners)

There is growing community expectation that Local Government should enable greater support to community organisations to implement local community led initiatives. Providing opportunities for a small funding round will provide many increased opportunities for the community.

An important aspect of this process would be to help local groups build capacity, skills and confidence in securing grant funds, not only at a local level but also from other sources. It is therefore important that groups develop successful grant writing skills and increased understanding around grant processes so they can effectively secure larger external grants in time.

Environment – (Impact on environment's sustainability)

Nil

Policy Implications

It is proposed that **Attachment 10.3.2A** – Policy COM005 Alcoa Waroona Micro Grant Fund replaces the Community Development Grant Policy.

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Low	Risk is considered low with funding opportunities increasing for groups and associations

CONSULTATION

- Alcoa Waroona Sustainability Fund Committee
- Tom Busher – Manager Community Relations (Alcoa)
- Scott Hansen – Community Relations & Communications (Alcoa)



- Dean Unsworth – Chief Executive Officer (Shire)
- Leonard Long – Director Planning & Economic Development
- Pat Steinbacher – Director Infrastructure Services

RESOURCE IMPLICATIONS

Financial

An annual allocation of \$22,500 from the Alcoa-Waroona Sustainability Fund, and \$7,500 from the Shire of Waroona, Community Development Grant annual budget. There will be no impact to the Shires operating budget.

Workforce

All workforce requirements will be absorbed as part of the Shire's operating budget.

OPTIONS

Council has the option of:

1. Approving all or part of the recommendations put forward by the Alcoa Waroona Sustainability Fund Committee;
2. Approving all or part of additional recommendations put forward to Council; or
3. Declines the proposed Alcoa Waroona Micro Grant and associated recommendations.

CONCLUSION

The Alcoa Waroona Micro Grant Fund is a great opportunity for the Shire of Waroona to work in partnership with Alcoa Australia to expand support provided to local groups and associations operating in the Shire of Waroona.

The proposed Micro Grant would replace the Shire's Community Development Grant boosting the amount of funding available for Not-for Profit organisations from \$800 - \$2,000 per year and increasing the number of rounds from one to two per year.

The Key Priority Areas of the fund align with the Shire of Waroona 2030 Strategic Community Plan and the broader vision for the Shire.

11. REPORTS OF THE CHIEF EXECUTIVE OFFICER AND OFFICERS**11.1 DIRECTOR INFRASTRUCTURE SERVICES**

11.1.1 Amendment To Fees And Charges	
File Ref:	77/3
Previous Items:	N/A
Applicant:	Shire of Waroona
Author and Title:	Rikki Pulfer, Technical Officer
Declaration of Interest:	N/A
Voting Requirements:	Absolute Majority
Appendix Number	N/A

COUNCIL RESOLUTION**OCM20/10/175****Moved: Cr Scott****Seconded: Cr Snell****That Council:**

- 1. Amends the 2020/21 Fees and Charges to include an additional fee for the acceptance of bulk general waste at the Buller Road Refuse Disposal Site at a rate of \$48 per tonne (ex GST); and**
- 2. Grants delegation to the CEO to approve the acceptance of additional waste and the application of the additional fee so that greater volumes of landfill waste may be used to achieve desired landfill levels.**

CARRIED BY ABSOLUTE MAJORITY 8/0**IN BRIEF**

The purpose of this item is to seek Council approval to amend the 2020/21 Fees and Charges to include a new fee for the acceptance of additional bulk general waste.

BACKGROUND

In accordance with the *Local Government Act 1995*, Local Governments are able, each year, to impose and recover a fee or charge for any goods or service it provides. These fees and charges are to be imposed when adopting the annual budget, but may be amended from time to time during the financial year.

As Council adopted the 2020/21 Annual Budget including fees and charges in August 2020, absolute majority is required to approve the proposed amendment to the fees and charges.

An agreement has been reached with the Shire of Murray to accept bulk landfill waste from their Corio Road transfer station which represents both a cost saving for Murray as well as advantages to the Buller Road Waste Facility in terms of accepting more waste volumes so that progressive capping can commence sooner. This represents another resource sharing initiative between the two Shires.

REPORT DETAIL

The Buller Road Refuse Disposal Site is licenced to accept 5,000 tonnes of putrescible waste per year. Currently the facility accepts approximately 3,200 tonnes of waste each year, therefore an additional 1,800 tonnes can be accepted and still be within the licenced limit. Officers are currently working towards a strategy to fill sections of the current active landfill cell to finished levels so that progressive capping of the landfill can occur. This will reduce the volumes of rainwater entering the landfill and will assist in dealing with a plume of leachate which is currently issuing from beneath the cell. The acceptance of additional waste will assist this strategy in that the required levels can be achieved sooner.

To this end, officers have reached agreement with the Shire of Murray and its waste contractor Cleanaway whereby Cleanaway will deliver bulk waste from the Shire of Murray's Corio Road transfer station to Buller Road. In order to make this transaction beneficial to the Shire of Murray a lower tonnage fee was negotiated and this has triggered the need for an amendment to the fees and charges for 2020/21.

It is anticipated that this additional fee of \$48 per tonne (ex GST) will only be applied to the Shire of Murray waste, however by not prescribing it in the fees and charges as being applicable only to the Shire of Murray, other opportunities may be able to be explored later. While this does present a slightly lower income over the standard rate, it will bring funds otherwise not generated. Officers feel that the importance of the need to commence progressive capping and deal with the leachate plume overrides income implications at the present time and may well result in savings in the future through more efficient closure operations and the limiting of the leachate plume.

The Shire of Murray is signed up to the Waste to Energy project which, at some point in the next few years, will see their waste being diverted to a plant which burns waste to generate power. Therefore this agreement with the Shire of Murray is finite. In the meantime however, it will give officers the opportunity to trial the acceptance of greater volumes of waste, generate additional income and determine whether any licence amendments are required.

SHIRE OF WAROONA STRATEGIC COMMUNITY PLAN

Focus Area	Our Environment
Aspiration	To continually care for, protect and enhance our environment for the generations to come
Objective 3.2	Proactively manage resources and practice sustainability through responsible management of water, energy, fire management and waste
Strategy 3.2.4	Improve waste management practices through diversion, re-use and recycling

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

s.6.16 Imposition of fees and charges



- (4) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required*

- (5) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (6) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

** Absolute majority required*

s.6.17 Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)



This initiative will generate additional income which will reduce waste management's reliance on rates and assist in the building up of the waste reserve account.

Social - (Quality of life to community and/or affected landowners)

Acceptance of additional waste will allow progressive capping to commence sooner which will have a positive effect on the leachate plume and reduce potential effects on neighbouring properties.

Environment – (Impact on environment's sustainability)

Achieving required finished levels sooner and commencing progressive capping will lessen the impact on the environment by lessening rainfall entering the active cell and contributing to the leachate plume and by creating a smaller active landfill face which will also expose less waste to the environment.

Policy Implications

Nil

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	While testing has shown that the risk posed by the leachate plume is low in terms of the level of hazardous substances it contains, it remains an environmental and reputational risk to the Shire. By accepting additional waste within the site's licence conditions and thereby being able to commence capping sooner, this risk will be dealt with sooner and risk levels will reduce accordingly.

CONSULTATION

- Shire of Murray officers
- Cleanaway
- Department of Water and Environmental Regulation

RESOURCE IMPLICATIONS

Financial

The acceptance of the additional waste will generate additional income which will assist with funding improvements to the facility, increase revenue to the waste reserve account as well as reduce the impact on rate funding required.

Workforce

Nil

OPTIONS

Council has the option of:

1. Amending the 2020/21 Fees and Charges.
2. Not amending the 2020/21 Fees and Charges.

CONCLUSION

This proposal presents advantages for both Shires that sees Murray dispose of its waste for less cost for the duration and Waroona gain additional funding while also achieving its aim of maximising its accepted waste volumes under current licence conditions and being able to commence capping operations sooner, which in turn will improve the impact upon the environment. It also introduces another resource sharing opportunity between the two Shires.

With the Shire losing income through the loss of contract with Cleanaway for power poles and the removal of the sullage service, the income from the Shire of Murray approximately covers those losses.

11.1.2 Purchase of Caterpillar 12m Grader	
File Ref:	96/1
Previous Items:	Nil
Applicant:	Shire of Waroona
Author and Title:	Patrick Steinbacher, Director Infrastructure Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Number	Nil

COUNCIL RESOLUTION

OCM20/10/176

Moved: Cr Vitale

Seconded: Cr Mason

That Council present a formal offer to the Shire of Murray to purchase their Caterpillar 12M grader for the price of \$160,000 ex GST.

CARRIED 8/0**IN BRIEF**

The purpose of this item is to seek Council approval for the purchase of a second hand Caterpillar 12M grader from the Shire of Murray.

BACKGROUND

The Shire of Waroona's current construction grader is a 1990 Caterpillar 12G with 32,000 operational hours which the Shire purchased second hand in 1997. While it has been a sound unit, it is well past its optimum changeover period and its replacement is set down in the plant replacement program for this year.

In most cases with large plant items it would be the intention to purchase a new unit, however in this case a significant new price (approx. \$340,000) coupled with the relatively low hours per year (approx. 500-600) that the construction grader completes, makes a new unit less viable. Therefore, a decision was made to investigate the possibility of sourcing a second hand, low hour unit which will present a more sustainable option.

The Shire of Murray is replacing its current Caterpillar 12M grader this year which is approximately six years old and has some 6,100 hours on the clock. Shire of Waroona officers have had this machine inspected and valued by a third party and confirmed that it is in very good condition with a full service history and given its age and relatively low hours have determined that it is suitable for Waroona's intended use and has a fair market value of \$200,000.

Given these, officers have sent a written expression of interest for the purchase of the 12M to the Shire of Murray.

REPORT DETAIL

The Shire of Murray included the trade or outright purchase of the subject 12M Caterpillar grader in their tender process for the purchase of a new unit and through this process a value of \$160,000 was determined. Shire of Waroona officers are satisfied that this represents a fair price and are comfortable in recommending that Council purchase the unit.

The M series graders from Caterpillar are a significant improvement over the 12G in terms of economy, emissions, ergonomics, operator safety and serviceability. The 12M will be less expensive to operate and given its relatively low hours and age should not present any significant capital costs for many years.

WAROONA 2030 STRATEGIC COMMUNITY PLAN

Focus Area	Our Built Assets
Aspiration	To build and effectively manage our assets to continually improve our standard of living
Objective 4.2	Manage assets in a consistent and sustainable manner
Strategy 4.2.1	Plan and effect appropriate maintenance, renewal, replacement and disposal of assets

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Governments are able to purchase from each other without the requirement for the normal procurement process as anything purchased by LGs is already subject to the prevailing purchasing and procurement processes under the LG Act. Given the value of the purchase however, officers felt it prudent to present this proposal to Council for endorsement.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

Purchasing the grader from the Shire of Murray keeps the funds in the Peel region rather than going to a multinational company.

Social - (Quality of life to community and/or affected landowners)

The grader will be used primarily on road construction projects which will improve the road network conditions for road users.

Environment – (Impact on environment's sustainability)

As a much newer machine the 12M Caterpillar will operate much more efficiently and will be compliant with much stricter environmental controls around emissions.

Policy Implications

Nil

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
High	At 32,000 hours the existing 12G Caterpillar Grader is at risk of major component failure. While most of its major components have been extensively serviced in recent years, this number of hours represents a significant risk. Should a major component fail, the Shire will have to meet the costs of repair, which is likely to be substantial, or sell the unit in a failed state, which would significantly impact the value of the unit. In either case, a replacement unit would have to be sourced either hire or purchase which is another cost impost to the works budget.
<i>Risk Level</i>	<i>Comment</i>

Low	There is risk inherent in buying anything second hand. However, in this case, the Caterpillar 12M grader from the Shire of Murray represents a relatively low risk as the history of the machine is well known, it has relatively low hours and the service history – including fluid testing – is known. Therefore, officers feel that represents as low a risk as it is possible to achieve when buying second hand.
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CONSULTATION

Shire of Murray

RESOURCE IMPLICATIONS

Financial

The plant replacement budget for 2020/21 includes funds of \$200,000 for the purchase of a second hand grader and \$50,000 income for the sale of the 12G.

Workforce

Nil.

OPTIONS

Council has the option of:

1. Supporting the officer recommendation for the purchase of the 12M Caterpillar Grader from the Shire of Murray.
2. Not supporting the officer recommendation in which case officers will investigate alternative second hand machines. This carries with it increased risk in terms of the history of alternative machines being virtually unknown.

CONCLUSION

Given the low annual usage of the Shire's construction grader, it is difficult to justify the expense of a brand new machine hence the decision to source second hand. With this decision made, the Shire of Murray's 12M Caterpillar grader seems to be a very logical purchase as officers know its history and the work it has been doing, it is in sound condition for its age and is priced fairly.

11.2 DIRECTOR PLANNING & ECONOMIC DEVELOPMENT

11.2.1 Proposed Sale of Lot 5 (No. 11) Mitchell Avenue, Waroona	
File Ref:	A2168
Previous Items:	OCM20/08/134 OCM20/07/124
Applicant:	Shire of Waroona
Author and Title:	Leonard Long – Director Planning & Economic Development
Voting Requirements:	Absolute Majority
Declaration of Interest:	Nil
Appendix Number	Appendix 11.2.1A – Title Deed Appendix 11.2.1B - Valuation Report

RECOMMENDATION

That Council:

1. Accepts the 'Offer to Purchase' for the amount of \$85,000 (ex GST) by James Thomas Beinke for Lot 5 (11) Mitchell Avenue, Waroona;
2. Authorises the Chief Executive Officer to sign the relevant documents pertaining to the sale of Lot 5 (11) Mitchell Avenue, Waroona; and
3. Authorise the establishment of a new Reserve account for the purpose of Drakesbrook Cemetery capital upgrades and maintenance.

COUNCIL RESOLUTION

OCM20/10/177

Moved: Cr Odorisio

Seconded: Cr Vitale

That Council:

1. **Accepts the 'Offer to Purchase' for the amount of \$85,000 (ex GST) by James Thomas Beinke for Lot 5 (11) Mitchell Avenue, Waroona;**
2. **Authorises the Chief Executive Officer to sign the relevant documents pertaining to the sale of Lot 5 (11) Mitchell Avenue, Waroona; and**
3. **Authorise the establishment of a new Reserve account for the purpose of Drakesbrook Cemetery capital upgrades and maintenance.**
4. **Amend the 2020/2021 budget as follows:**
 - a) **Income account 105150 increase by \$85,000 to account for sale of land;**
 - b) **Allocate all conveyancing costs and associated expenditure to account 101520; and**
 - c) **Increase account 148440 to transfer the net income to the new Drakesbrook Cemetery Reserve.**

CARRIED BY ABSOLUTE MAJORITY 8/0

Note - The recommendation was amended to include an amendment to the budget.



IN BRIEF

- The subject lot is excess to the needs of Council.
- The sale of the lot will provide revenue income for Council to reinvest into the implementation Drakesbrook Cemetery Master Plan.

BACKGROUND

The Shire is in the process of undertaking a Land Rationalisation Plan. The research so far has identified inter alia the subject lot as being freehold to the Council.

At its Ordinary Council Meeting of 25 August 2020 Council resolved as follows:

“COUNCIL RESOLUTION

OCM20/08/134

Moved: Cr Odorisio

Seconded: Cr Vitale

That Council:

1. *Acknowledges the ‘Offer to Purchase’ for the amount of \$85,000 (ex GST) by James Thomas Beinke for Lot 5 (11) Mitchell Avenue, Waroona;*
2. *Advertises the potential sale of Lot 5 (11) Mitchell Avenue, Waroona in accordance with s3.58(3) of the Local Government Act 1995;*
3. *In addition to (2) above undertakes further community consultation; and*
4. *Following the compliance with (2) and (3) above formally considers the ‘Offer to Purchase’ Lot 5 (11) Mitchell Avenue, Waroona.*

CARRIED BY ABSOLUTE MAJORITY 8/0”

Lot 5 (11) Mitchell Avenue, Waroona is located in close proximity to the Drakesbrook Cemetery and used as ad-hoc parking servicing the cemetery.

The lot was transferred to the Shire of Waroona in June 1963, with no covenants prohibiting the sale of the lot registered on the Title Deed (**APPENDIX 11.2.1A**).

**REPORT DETAIL**

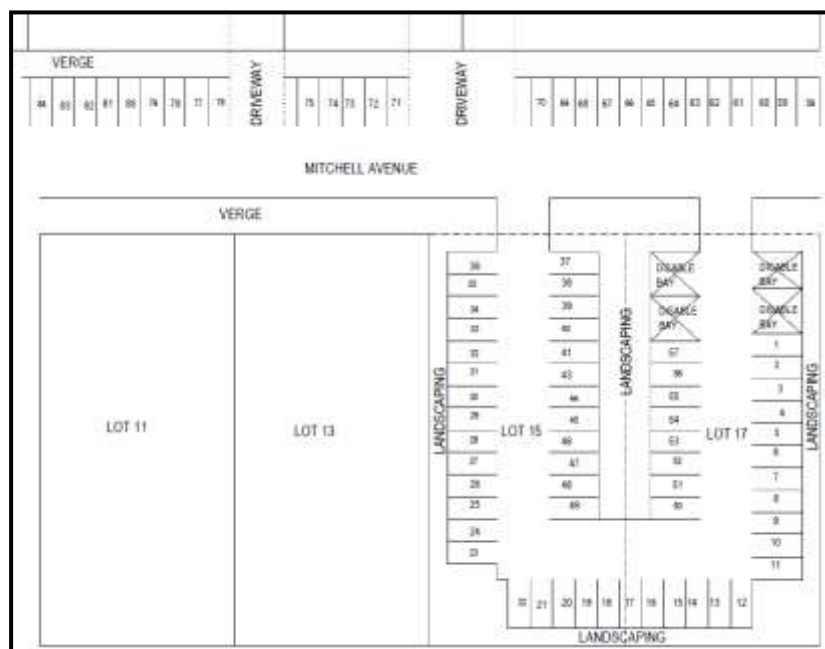
Lot 5 (11), Lot 6 (13), Lot 7 (15) and Lot 8 (17) Mitchell Avenue, Waroona are currently used for public parking servicing the cemetery. The parking has not been formally developed and

has a number of large trees scattered over both lots. Lot 5 currently has little vegetation scattered on the lot, with a large tree located on the eastern boundary.

In terms of Local Planning Scheme No.7, Lot 5 Mitchell Avenue, Waroona is zoned ‘Urban 2 – Community & Civic Zone’. The objective of this zone is to:

“Encourage the establishment of civic and community use facilities in this area adjoining the Town Centre, and ensure that the amenity and streetscapes of the zone are satisfactorily enhanced”.

The potential sale of Lot 5 (11) could negatively impact the current parking arrangements for the cemetery if an improved parking plan was not implemented. Shire Officers have prepared a draft parking layout based on the potential sale of Lot 5 (11) and Lot 6 (13).



By formalising the parking on the remaining Lot 7 (15) and Lot 8 (17) Mitchell Avenue, approximately 56 parking bays and 4 disabled parking bays could be provided. In addition, approximately 40 parking bays can be provided on the northern side of Mitchell Road, which has a verge width of 6m. This will result in 100 parking bays being provided.

Officers are of the opinion 100 parking bays will adequately service the cemetery. However, should parking become problematic, there is an opportunity to develop an additional 40 parking bays along Logue Street adjacent to the cemetery.

WAROONA 2030 STRATEGIC COMMUNITY PLAN

Focus Area	Our Economy
Aspiration	To create a diverse economy base that supports opportunity education and employment.
Objective	Develop an economy that is focused on growth, knowledge and innovation, and infrastructure, and protects prime agricultural land.
Strategy	Maximise the inherent economic opportunities in the Murray Waroona functional economic region.



OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT*Local Government Act 1995 (LG Act)*

The statutory requirements for the disposal of local government property is found in s3.58 of the LG Act.

Unless the sale is exempt, the Shire can dispose of the land in one (1) of three (3) ways:

- At a public auction;
- Via a public tender process;
- By 'private treaty' (i.e. a sale to an individual privately).

Public Auction - If the sale is conducted by auction, the land must be sold to the highest bidder. The Auction Sales Act 1973 deals with the legalities of a sale by auction.

Tender - If the sale is conducted by public tender, the Shire may determine what is the "*most acceptable tender, whether or not it is the highest tender*". In the sale of land, generally, the highest tender would be the most acceptable – although there may be cases where the tender is conditional, and the Shire may consider that the terms of the condition(s) mean the tender is not the most acceptable.

Part four of the *Local Government (Functions and General) Regulations* deals with the requirements for public tenders where the local government calls for tenders for the supply of *goods or services* under s.3.57 of the Act.

Private Treaty - It requires, in summary:

- Ascertaining the market value of the property through a valuation carried out not more than 6 months before the proposed disposition;
- Reaching a conditional agreement with a proposed purchaser (which may or may not reflect the market valuation);
- Giving 2 weeks' local public notice of the proposed disposition, describing the property concerned and the details of the proposed disposition (which must include the other party's details, the market valuation and the amount at which the Shire proposes to sell);
- Council then considers any submissions made to it before the date specified in the notice, and then records its decision and the reasons for it in the minutes.

SUSTAINABILITY & RISK CONSIDERATIONS*Economic - (Impact on the Economy of the Shire and Region)*

The sale would reduce the impact on Council's finances in developing the Cemetery.

Social - (Quality of life to community and/or affected landowners)

The sale of the lot will provide much-needed funds being the implementation of the Drakesbrook Cemetery Master Plan.

Environment – (Impact on environment's sustainability)

Nil

Policy Implications

Nil

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Medium	The subject lots are surplus to the Shire's needs and not required for any infrastructure. However, not disposing of the property would result in the implementation Drakesbrook Cemetery Master Plan being delayed.

CONSULTATION

In accordance with s3.58(3) of the *Local Government Act 1995*, notice of the proposed sale of the subject lot was published in 'The West Australian' as well as the 'Harvey Waroona Reporter' allowing for a comment period of 15 days.

In addition to the required public notice further community consultation was undertaken, notifying all properties within a 100m distance of the subject site.



Only one submission was received and is summarised as follows:

- Concern about selling the land to complete a facility some distance away from the cemetery.
- Not a good idea to build parking and an ablution block near the Police Station.

Officers have responded to the submission advising the funds received from the sale of the lot will be allocated towards the implementation of the Drakesbrook Cemetery Master Plan.

RESOURCE IMPLICATIONS*Financial*

A valuation undertaken by First Choice Valuation Services (**APPENDIX 11.2.1B**), has valued the lot at \$85,000, the 'Offer to Purchase' is for the same amount.

Funds received through the sale of the lot would be used towards the implementation of the Drakesbrook Cemetery Master Plan.

Workforce

Nil

OPTIONS

Council has the option to:

1. Accept the 'Offer to Purchase'.
2. Not proceed with the sale of the lot.

CONCLUSION

Considering the difficult economic times it is important for the Shire to look at alternative methods to finance projects, which could result in some form of economic growth.

Through the initial stages of the preparation of the Land Rationalisation Plan the subject lots have been identified as surplus to the Shire's need and can be disposed of.

11.2.2 Draft Noise Management Plan to Control the Use of Bird Scaring Devices	
File Ref:	77/10
Previous Items:	Nil
Applicant:	N/A
Author and Title:	Shire of Murray
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Number	Appendix 11.2.2 – Draft Noise Management Plan

RECOMMENDATION

That Council proceeds to advertise the draft Noise Management Plan as follows:

1. Letters to farming landowners who the Shire is aware have used gas guns in the past and residential landowners in close proximity to those.
2. Letters to the relevant state agencies, including Department of Water and Environment Regulation, Department of Primary Industries and Regional Development and Department of Biodiversity Conservation and Attractions.
3. Advertisements in the local newspaper and Shire website.

COUNCIL RESOLUTION

OCM20/10/178

Moved: Cr Vitale

Seconded: Cr Mason

That Council proceeds to advertise the draft Noise Management Plan as follows:

1. Letters to farming landowners who the Shire is aware have used gas guns in the past and residential landowners in close proximity to those.
2. Letters to the relevant state agencies, including Department of Water and Environment Regulation, Department of Primary Industries and Regional Development and Department of Biodiversity Conservation and Attractions.
3. Advertisements in the local newspaper and Shire website.
4. That a report be prepared following consultation and presented to Council at the December Ordinary Council meeting.

CARRIED 8/0

Note – The recommendation was amended to include a report back to Council in December 2020.

IN BRIEF

- The use of gas guns to scare off or deter birds from damaging local crops has resulted in noise related complaints from residents living on nearby properties.
- A draft Noise Management Plan has therefore been prepared to provide guidance on the use of bird deterring devices.
- It is recommended that the draft Noise Management Plan be subject to community consultation before being considered for adoption by the Council.

BACKGROUND

The use of gas guns to scare off or deter birds from damaging local crops has resulted in noise related to complaints from nearby residents. The noise from gas guns often exceeds the limits set out in the Environmental Protection (Noise) Regulations and a Noise Management Plan has therefore been prepared to provide guidance on the use of bird deterring devices within the Shire.

REPORT DETAIL

The purpose of the Noise Management Plan is to provide guidelines that set out acceptable bird deterring/scaring practices. The Plan has considered the best practice principles, guidelines and local laws in Western Australia and other parts of Australia where farming and residential areas co-exist.

Key elements of the Plan include:

1. Preferred methods of bird control.
2. An approval requirement and application guidance for the use of gas guns.
3. Guidance on separation distances, operating hours, number and calibration of gas guns.
4. Potential penalties under the Environmental Protection (Noise) Regulations.

A copy of the draft Noise Management Plan is included as **Appendix 11.2.2**.

WAROONA 2030 STRATEGIC COMMUNITY PLAN

Focus Area	Our Community
Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning
Objective 5.3	Actively increase the level of engagement with the community, and respond efficiently and effectively to the evolving needs of the community
Strategy 5.3.2	Deliver efficient and effective Council services to the community

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Environmental Protection (Noise) Regulations

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

The draft Noise Management Plan provides guidelines that set out acceptable bird deterring/scaring practices to enable farmers to reduce damage to crops whilst managing impacts on nearby residents.

Social - (Quality of life to community and/or affected landowners)



The draft Noise Management Plan seeks to better manage noise impacts on nearby residents associated with bird deterring practices on local farms.

Environment – (Impact on environment's sustainability)

The draft Noise Management Plan does not encourage harm to birds, rather deterring them from damaging crops.

Policy Implications

Nil

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Low	There are no significant risks associated with proceeding to advertise the draft Plan.

CONSULTATION

It is intended that the draft Noise Management Plan be subject to a four week period of community consultation before being considered for adoption by the Council.

It is proposed that consultation will be undertaken by the following means:

1. Letters to farming landowners who the Shire is aware have used gas guns in the past and residential landowners in close proximity to those.
2. Letters to the relevant state agencies, including Department of Water and Environment Regulation, Department of Primary Industries and Regional Development and Department of Biodiversity Conservation and Attractions.
3. Advertisements in the local newspaper and Shire website.

RESOURCE IMPLICATIONS

Financial

The draft Noise Management Plan has been prepared within existing budget funding.

Workforce

Once adopted the Noise Management Plan can be implemented within existing staff resource levels.

OPTIONS

Council has the option of:

1. Advertising the draft Noise Management Plan in the form presented.
2. Advertising the draft Noise Management Plan in a modified form.
3. Not proceeding with the Noise Management Plan.

CONCLUSION

The Noise Management Plan seeks to address an existing conflict in a practical manner that does not rely on a regulatory response. The draft Plan is now available in a form suitable for consultation with the community. A further report will be prepared for Council to consider any submissions received and whether to adopt the Management Plan following the close of the consultation period.

11.2.3 Preston Beach Community Garden	
File Ref:	70/1
Previous Items:	Nil
Applicant:	Preston Beach Garden Group
Author and Title:	Kelly Shipway, Place & Community Development Coordinator
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Appendix Number	11.2.3

COUNCIL RESOLUTION

OCM20/10/179

Moved: Cr Dew

Seconded: Cr Scott

That Council:

1. supports an application being submitted to the Department of Regional Development and Lands for the purpose of the Reserve located on Stables Road being amended to Infrastructure and Community Purposes;
 - (a) subject to the prior consent of the Minister for Lands being obtained, approves a lease agreement being entered into with the Preston Beach Community Garden for a period of five (5) years with a similar option period, for a portion of the aforementioned Reserve on Stables Road;
 - (b) authorises the Chief Executive Officer to negotiate and endorse the lease with the rent being \$100 per annum (plus GST), plus all outgoings, maintenance and repairs and the rent being reviewed annually in accordance with the Consumer Price Index (Perth, All Groups);
 - (c) authorises the removal of the aged play equipment at the Reserve by the Garden Group, subject to the lease being approved;
 - (d) considers the following lease conditions in response to community feedback:
 - subject site must be managed and maintained in a neat and tidy condition;
 - fencing should be of a rural standard not hard suburban to maintain rural beach setting;
 - provision for animals such as bees, worms and chickens require reasonable care and maintenance. Due regard should be built into the Garden Management Plan and reviewed by the Shire's Environmental Health Officer;
 - signage should be minimal and where required be in keeping with the ethos of the garden and its settings; and
 - should the Preston Beach Garden Group fold or interest wane, built elements will be removed from the reserve by the lease holder or in the last instance, the Shire.
2. notes that the application for Planning Approval for the proposed Community Garden will be determined under delegation by the Director of Planning and Sustainability following finalisation of the lease documentation.

CARRIED BY ABSOLUTE MAJORITY 8/0



IN BRIEF

- The Shire of Waroona has been working with the Preston Beach Community for the past year to identify a suitable location for a community garden.
- A site analysis was carried out at multiple locations, with consideration to soil condition, site access, provision of services, and proximity to amenities as well as impact to other user groups and residents in the vicinity.
- With the Stables Road site identified as the preferred location, widespread consultation with the Preston Beach community has followed.

BACKGROUND

In 2019, members of the Preston Beach community approached the Shire of Waroona with a request to start a Community Garden. The proponent's initial suggested site for the community garden was located at the Reserve on Stables Road.

Following initial contact, the Shire's Planning Officer and resident horticulturalist carried out a site analysis with consideration given to alternate sites for the project. In the months that followed, six (6) separate sites were investigated and the recommendation moved back to the original site identified by the proponent on Stables Road.

Widespread community consultation followed, including a letter to residents on Stables Road, a Community Garden Information Session with guest speaker Peter Luck from Pinjarra Community Garden and a letter sent to all residents and ratepayers requesting final feedback and a For or Against response.

Feedback for the Community Garden has been overwhelmingly in support of the project progressing, with over 100 residents voting in favour, 2 were against, 3 didn't mind and 2 were supportive only if conditions outlined below are adhered to.

With the Reserve currently home to a children's climbing tower, some members of the community felt strongly that the equipment should remain in place and/or access to future amenity at the site remain open to the public.

REPORT DETAIL

This report is presented subsequent to receiving a proposal for a community garden to be located on a portion of Reserve on Stables Road (**APPENDIX 11.2.3A**). The area for the proposed community garden is centrally located, bordering Footprints Resort and is in close proximity to the Preston Beach Community Centre, Preston Beach Golf Club and the General Store.

A plan showing the location of the subject site is located below:



Pic: Subject site outlined in yellow located on Stables Road in Preston Beach.

The group seeks Council's approval to lease an area of approximately 1000m² for a community garden, which would include up to 25 garden beds (including accessible garden beds), composting area, bee hives, worm farm and sections for propagation and orchard.

Future Plans for the site include built elements, such as a small shed and a possible nature play space, with each development dependent on attracting external funding to progress. The group has requested use of the adjacent reserve for parking, co-use of public toilets based at the Preston Beach Golf Club car park and permission to remove the aged play equipment on-site.

If Council supports the garden proposal it will be necessary to seek approval from the Department of Regional Development and Lands (DRDL) to change the reserve purpose to include Community Purposes and Infrastructure as the proposed development falls within an unconstructed road reserve.

Whilst the Shire has the care, control and management of road reserves, reclassification and rezoning is required and arrangements made with Regional Development and Lands to have the managing authority with power to lease conferred upon the Shire.

CONSULTATION

The Community Garden proposal and concept plan was widely circulated to the Preston Beach community via Social Media, community noticeboards, written letters as well as a community workshop.

In accordance with the *Planning & Development (Local Planning Schemes) Regulations 2015*, clause 64 of the Deemed Provisions, notification letters were sent to adjoining / affected neighbours.

Of the three affected neighbours, two provided correspondence in support and one provided correspondence outlining a number of conditions be met, prior to support given.

In order to be valid, a condition should comply with the following principles as adopted by the State Administrative Tribunal (SAT) and other appeal bodies in Australia (*Newbury DC v Secretary of State for the Environment (1981) AC578*):

- Be imposed for a planning purpose;
- Fairly and reasonably relate to the development considered; and,
- Be reasonable, i.e. the condition is not so unreasonable that no reasonable planning authority could have imposed it.

Additionally, conditions should also:

- Be enforceable;
- Be precisely and consistently worded with no ambiguity or uncertainty;
- Represent the end of the relevant approval process; and,
- Not duplicate other legislation or obligations.

The conditions have been summarised in the schedule below:

Requested Conditions	Officer Response
<p>1. <i>Firstly we would like to address the composting bins, we strongly oppose the placement of composting on the verge opposite the PBCG which adjoins our property the and a and request that all garden activities be contained to within the garden. We have no objection to the carpark being placed on this area.</i></p>	<p>Addressed at the Community Garden Information Session. There are no plans for composting on the adjacent reserve which will be used for parking. Composting will be within the leased boundary.</p>
<p>2. <i>The bee keeping activities we do not feel would be wise to permit this adjacent to a Childrens playground, we recommend the bee keeping be conducted elsewhere off site away from public and children.</i></p>	<p>Addressed at the Community Garden Information Session. People with allergies generally carry epi-pens. Bee hives have been placed on the adjacent reserve in the past for a long periods with no issues. Bees are an important part of the community garden ecosystem and there will be opportunity to warn new members through the garden induction process.</p>
<p>3. <i>The existing play equipment have a condition imposed that it may not be altered or removed until the adventure playground is completed and the adventure playground maintain public access at all times, this is achievable with gates locking access to the garden area. The picnic tables under the large Peppermint trees also always has public access available.</i></p>	<p>The existing play structure which was originally grant funded is over ten years old, and by most accounts, not used by community. The space will be converted to service people with mobility issues given the easy access and level ground. The Preston Beach Community Garden Group will be reliant on grant funding, membership fees and fundraising activities to be sustainable. Having the area open to the public impacts the group’s ability to fundraise and compromises privacy and security within the garden. Site access would be determined by the Management Committee but is likely to be through member base. Inclusion of nature play is part of the proposal for the space with play items integrated into</p>

	the garden, rather than a designated space. The inclusion of nature play would be reliant on grants and other generated funds and subject to the group’s priorities to establish key components of the garden first and foremost. Feedback received from the wider community suggests the Community Garden is not the place for future playground equipment.
4. <i>The grove of three large Peppermint trees next to the existing play equipment be protected from removal.</i>	The Garden Group plans to retain the large Peppermint tree at the site. With limitations on space, it is likely the smaller two would be removed and replaced with edible species bordering the site.
5. <i>All construction and fencing be of a high standard and blend well with the surrounding area.</i>	Fencing will retain rural/agricultural standard to maintain rural beach setting.
6. <i>The golf course members plant trees screening balls from slicing toward users of the PBCG from the first Tee and that a formal ban on the practice of "Hitting for the hill" be imposed on the golf course. This is where members hit golf balls across the road over the play equipment toward the top of the hill across from my property at 20 Stables Road.</i>	A fenced community garden increases safety to reserve users particularly when compared to an elevated children’s climbing frame, which is currently located at the site. The concern raised does provide good reason for the children’s play equipment to be removed.
7. <i>Should members of the PBCG lose interest in the project and the garden falls into disrepair or overgrown would the shire maintain the garden to a standard. This would need to be addressed.</i>	No, the garden would not become the responsibility of the Shire. Built elements would be removed and the area reinstated as public open space.

Additional community suggestions for the garden site include:

- Consider bird and possum housings
- Consider chemical/toxin free to protect the sensitive environment

The development application for the Community Garden will ensure parking requirements, design requirements, fencing requirements and also chemical leaching restrictions are managed.

WAROONA 2030 STRATEGIC COMMUNITY PLAN

Focus Area	Our Community
Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning
Objective 1.4	Encourage an active and healthy community with an improved quality of life
Strategy 1.4.1	Promote a mentally and physically health lifestyle



OTHER STRATEGIC LINKS

Nil.

STATUTORY ENVIRONMENT

- *Local Government Act 1995*
- *Local Government (Functions and General) Regulations 1996*
- *Planning and Development Act 2005.*
- *Planning & Development (Local Planning Schemes) Regulations 2015.*
- *Local Planning Scheme No 7.*

The group are working towards incorporation and would then be an exempt body defined by Regulation 30(2) (b) of the *Local Government (Functions and General) Regulations 1996*. Until that time, Section 3.58 of the Act would apply when disposing of property by lease to this group.

Conditions outlined in Council Policy CORP-023 providing information on lease terms and renewals may apply.

Planning

The Town Planning Scheme specifies the development approval requirements for reserved land. Planning consent is required for all development on reserved land, with exemption of boundary fencing. In the consideration of any development proposal, the Council shall have regard to the designated purpose of the reserve. In this instance the purpose is Road Reserve. It is proposed to modify the purpose of the reserve to also include Infrastructure and Community Purposes; this would then enable a development proposal for a Community Garden to be supported.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

The proponents will apply for funding through the Department of Community's annual Community Garden Grant (\$10,000) and will fundraise through member base, plant propagation and other means. The group have attracted donations from private enterprise and community.

Social – (Quality of life to community and/or affected landowners)

The Community Garden would provide a social outlet with resultant positive effect on the wellbeing of the community. The adjoining landowners should not be affected by the proposal to lease.

Environment – (Impact on environment's sustainability)

- The proponent will address any negative environmental impacts through their Management Plan and through requirements imposed through local planning laws.

Policy Implications

The *Local Government Act 1995* does not impact on the lease proposal. The level of negative community comment is considered to be low as the proposed change to land use is considered to be minor and line with community expectation.

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	Risk that the group folds over time or the site negatively impacts visual amenity. Risk mitigation will be built into the lease arrangements.

CONSULTATION

- Preston Beach Community Garden Committee
- Preston Beach Community

RESOURCE IMPLICATIONS*Financial*

This community led project will not impact the Shire's operating budget. The project will be funded through Department of Communities Community Garden Grants, through membership and leasing of lots and other fundraising opportunities managed by the group.

Workforce

Nil. Parks and Gardens would have one less reserve to maintain and manage.

OPTIONS

Council has the option of:

1. Supporting the revision of the reserve purpose to include Community Purposes and Infrastructure, permit staff to arrange leasing options with Preston Beach Community Garden for a period of five years with similar extension option and issuing planning approval for the community garden.
2. Not supporting the revision of the reserve purpose to include Community Purposes and Infrastructure, nor permit staff to arrange leasing options with Preston Beach Community Garden.

CONCLUSION

Community gardens are areas where people from a community come together to participate in the cultivation of food and other plants. They add social value, encouraging participation, connectedness and community.

Community gardens fill a variety of functions in relation to food production, including the enhancement of lifestyles and good nutrition, reduction in social isolation, encouraging place identity and improving local food security and management of open spaces.

In a sense a community garden is where people come together to grow fresh food, to learn, relax and make new friends.

Given the overwhelming support for the Community Garden and the social and health benefits expected, the project would be a welcome addition to the Preston Beach community.

11.3 DIRECTOR CORPORATE SERVICES

11.3.1 Listing of Payments for the Month of September 2020	
File Ref:	1/3 - Creditors
Previous Items:	N/A
Applicant:	N/A
Author and Title:	Kathy Simpson, Senior Finance Officer
Voting Requirements:	Simple Majority
Declaration of Interest:	Nil
Appendix Number	11.3.1

COUNCIL RESOLUTION

OCM20/10/180

Moved: Cr Mason

Seconded: Cr Purcell

That Council:

1. receive the following payments made throughout the month of September 2020;

Municipal	Cheque 9540 - 9555	\$18,120.14
	EFT 32814 - 32964	\$390,897.63
Direct wages	01/09/20 – 30/09/20 inclusive	\$165,231.20
Direct Debit	01/09/20 – 30/09/20	\$38,735.06
Trust	Cheque – Nil	\$ -
GRAND TOTAL		\$612,984.03

as attached at appendix 11.3.1.

CARRIED 8/0**IN BRIEF**

The purpose of this report is to present the listing of payments made from the Shire's Municipal and Trust funds throughout the month of September 2020.

BACKGROUND

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

As per Regulation 13 of the Local Government (Financial Management) Regulations 1996 the following information is required to be presented to Council;

- The Payee's name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction

REPORT DETAIL

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid are required to be submitted to Council showing the prescribe information.

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

WAROONA 2030 STRATEGIC COMMUNITY PLAN

Focus Area	Our Leadership
Aspiration	To embed strong leadership through good governance, effective communication and ensuring value for money.
Objective	A sustainable future through embracing change, applying technological advancement and pursuing efficiencies.
Strategy	Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

As per Regulation 13 of the Local Government (Financial Management) Regulations 1996 the following is required;

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing
 - (a) for each account which requires council authorisation in that month
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

SUSTAINABILITY & RISK CONSIDERATIONS*Economic - (Impact on the Economy of the Shire and Region)*

Nil

Social - (Quality of life to community and/or affected landowners)

Nil

Environment – (Impact on environment's sustainability)

Nil

Policy Implications

Nil

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Low	If the required information is not presented to Council in accordance with the Local Government (Financial Management) Regulation 1996 it may result in a qualified audit report and an unclean compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

CONSULTATION

Nil

RESOURCE IMPLICATIONS*Financial*

Nil

Workforce

Nil

OPTIONS

Council has the option of:

1. Receive the listing of payments presented for the month of September 2020.
2. Not receive the listing of payments presented for the month of September 2020.

CONCLUSION

The listing of payments as per the attached appendix is a true reflection of the expenditure from the Municipal and Trust Fund accounts for the month of September 2020. All expenditure is accordance with the 2020/21 adopted budget and is presented as per the prescription within regulation 13 of the Local Government (Financial Management) Regulation 1996.

11.3.2 Monthly Statement of Financial Activity for the Period 1 July 2020 to 30 September 2020	
File Ref:	1/1 – Annual Statements
Previous Items:	N/A
Applicant:	N/A
Author and Title:	Kirsty Ferraro, Manager Corporate Services
Voting Requirements:	Simple Majority
Declaration of Interest:	Nil
Appendix Number	11.3.2

COUNCIL RESOLUTION**OCM20/10/181****Moved: Cr Odorisio****Seconded: Cr Purcell**

That Council receive the Monthly Statement of Financial Activity for the period 1 July 2020 to 30 September 2020 as presented.

CARRIED 8/0**IN BRIEF**

The purpose of this report is to present the financial position of Council as at the reporting date as per requirements of the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

BACKGROUND

The Local Government Act 1995 in conjunction with regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a monthly Statement of Financial Activity to be presented to Council detailing the prescribed information within 2 months after the end of the month to which the statement relates.

REPORT DETAIL

The monthly financial report recognises the financial position of Council at the reporting date and contains the following information;

- a) Annual budget estimates taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c) of the Local Government Act 1995;
- b) Budget estimates to the end of the month to which the statement relates;
- c) Actual amounts of expenditure, revenue and income to the end of the month to which the statements relate;
- d) The material variance between the comparable amounts referred to in the paragraphs (b) and (c); and
- e) The net current assets at the end of the month to which the statement relates.

The following information is included in the report;

- Statement of Financial Activity by Programme
- Statement of Financial Activity by Nature and Type, and
- Statement of Financial Position
- Note 1 – Significant Accounting Policies
- Note 2 – Graphical Representation
- Note 3 – Net Current Funding Position
- Note 4 – Cash and Investments
- Note 5 – Major Variances

- Note 6 – Budget Amendments
- Note 7 – Receivables
- Note 8 – Grants & Contributions
- Note 10 – Capital Disposals and Acquisitions
- Note 11 – Significant Capital Projects
- Note 12 – Trust
- Note 13 - Borrowings

WAROONA 2030 STRATEGIC COMMUNITY PLAN

Focus Area	Our Leadership
Aspiration	To embed strong leadership through good governance, effective communication and ensuring value for money.
Objective	A sustainable future through embracing change, applying technological advancement and pursuing efficiencies.
Strategy	Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability.

OTHER STRATEGIC LINKS

Shire of Waroona 2020/21 Annual Budget

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Section 34

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

Nil

Social - (Quality of life to community and/or affected landowners)

Nil

Environment – (Impact on environment’s sustainability)

Nil

Policy Implications

All financial policies from Policy FIN002 through to Policy FIN035

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	Inadequate financial performance monitoring could lead to over/under budget expenditure which could affect council’s financial position and/or financial ratios.
Low	If the required information is not presented to Council in accordance with the Local Government (Financial Management) Regulation 1996 it may result in a qualified audit report and an unclear compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

CONSULTATION

Nil



RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

OPTIONS

Council has the option of:

1. Receiving the monthly financial statement.
2. Not receiving the monthly financial statement.

CONCLUSION

That Council receive the monthly financial statements prepared in accordance with the Local Government Act 6.4 and Local Government (Financial Management) Regulations 1996 section 34.

Cr Vitale declared an interest affecting impartiality in Item 11.3.3 as the reporting officer was a family member.

11.3.3 Ordinary Council Meeting Dates 2021	
File Ref:	4/1
Previous Items:	Nil
Applicant:	Shire of Waroona
Author and Title:	Brad Vitale, Corporate Compliance Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Number	Nil

COUNCIL RESOLUTION

OCM20/10/182

Moved: Cr Snell

Seconded: Cr Purcell

That Council adopts and advertises the dates and locations for the 2021 Ordinary Council Meetings as follows, commencing at 4pm:

January	No Meeting to be held	
February	Tuesday 23 February 2021	Council Chambers
March	Tuesday 23 March 2021	Preston Beach Community Centre
April	Tuesday 27 April 2021	Council Chambers
May	Tuesday 25 May 2021	Council Chambers
June	Tuesday 22 June 2021	Council Chambers
July	Tuesday 27 July 2021	Council Chambers
August	Tuesday 24 August 2021	Council Chambers
September	Tuesday 28 September 2021	Lake Clifton Community Centre
October	Tuesday 26 October 2021	Council Chambers
November	Tuesday 23 November 2021	Council Chambers
December	Tuesday 14 December 2021	Council Chambers

CARRIED 8/0

IN BRIEF

- Council is requested to consider the proposed time, dates and locations for the 2021 Ordinary Council Meetings.

BACKGROUND

In accordance with the *Local Government (Administration) Regulations 1996*, local governments, at least once each year, are required to give local public notice of the dates on which and the time and place at which the Ordinary Council Meetings are to be held in the next 12 months.

REPORT DETAIL

Ordinary Council Meeting dates are currently scheduled for the fourth Tuesday of each month, with the exception of January where no meeting is held, and December where the meeting date is brought forward by one week due to Christmas and New Year holidays.

The proposed Ordinary Council Meeting dates for 2021 do not coincide with any scheduled public holidays.



WAROONA 2030 STRATEGIC COMMUNITY PLAN

Focus Area	Our Leadership
Aspiration	To embed strong leadership through good governance, effective communication and ensuring value for money
Objective 5.1	A sustainable future through embracing change, applying technological advancement and pursuing efficiencies
Strategy 5.1.1	Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability, and pursue professional development opportunities

OTHER STRATEGIC LINKS

Nil.

STATUTORY ENVIRONMENTLocal Government Act 1995*s.5.3. Ordinary and special council meetings*

- (1) A council is to hold ordinary meetings and may hold special meetings.
- (2) Ordinary meetings are to be held not more than 3 months apart.
- (3) If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

Local Government (Administration) Regulations 1996*r.12. Meetings, public notice of (Act s. 5.25(1)(g))*

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
 - (a) the ordinary council meetings; and
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).
- (3) Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.

If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)
Nil.

Social - (Quality of life to community and/or affected landowners)
Nil.

Environment – (Impact on environment’s sustainability)
Nil.

Policy Implications

CORP006 – Agenda for Monthly Meeting

To detail the protocol to be used when preparing the Council monthly Ordinary meeting agenda.

This policy states that “*The Ordinary Monthly meeting of the Council shall be held on the fourth Tuesday of every month commencing at 4.00pm except for the month of January.*”

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	The main risks are non-compliance with the <i>Local Government (Administration) Regulations 1996</i> , and absence of a clear schedule of meeting dates for 2021 available to Councillors, staff and the public.

CONSULTATION

- The Shire has considered local events and national public holidays when proposing these dates, times and locations.

RESOURCE IMPLICATIONS

Financial

The cost of advertising the 2021 Ordinary Council Meeting dates is minimal and there is funding available in the 2020/2021 budget for the advertising cost.

Workforce

Nil.

OPTIONS

Council has the option of:

1. Accepting the officer recommendation.
2. Amending the officer recommendation.

CONCLUSION

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, Council is required to give local public notice of the dates on which and the time and place at which the Ordinary Council Meetings are to be held in the next 12 months.

To promote the function of Council meetings, and to assist with the accessibility of community members from outside of the Waroona townsite, Council may consider holding one meeting a year in each Lake Clifton and Preston Beach at the respective community centres/halls.

Council has previously held its February and August Ordinary Council Meetings in Preston Beach and Lake Clifton, respectively, in 2020.

11.4 CHIEF EXECUTIVE OFFICER

11.4.1 Intention to Undertake Loans for Waroona Intergenerational Activation Space	
File Ref:	36/1
Previous Items:	22 September 2020
Applicant:	N/A
Author and Title:	Dean Unsworth, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Appendix Number	11.4.1A

COUNCIL RESOLUTION

OCM20/10/183

Moved: Cr Odorisio

Seconded: Cr Dew

That Council

1. Thanks all members of the public that provided a submission in relation to the proposal to borrow funds to develop the Waroona Intergenerational Activation Space.
2. Formally undertakes two loans, being:
 - a) \$660,000 to purchase 95 South West Highway, and 30 and 34 Fouracre Street, Waroona and
 - b) \$450,000 as funding to be used to seek further grant funding towards the project.
3. Formally amend the 2020/21 budget to account for the loan income and expenditure towards the inter-generational activation space as per below;
 - a) Account 177250 – Loan Income be increased by \$660,000 and \$450,000 respectively
 - b) Account 177340 – Land Purchased be increased by \$660,000 and account 177240 – Infrastructure Other – Inter-generational Space be increased by \$450,000
4. In relation to the Contract of Sale for Lot 72 (No. 34) Fouracre Street Waroona between Shire of Waroona and Mitchell Nominees (Aust) Pty Ltd, and Contract of Sale for Lot 1 (No. 30) Fouracre Street Waroona between Shire of Waroona and Jayes Super Pty Ltd, authorise:
 - a) The execution of all required documents by the Shire President and Chief Executive Officer; and
 - b) The application of the Shire of Waroona Common Seal;

CARRIED BY ABSOLUTE MAJORITY 8/0**IN BRIEF**

- Following extensive public consultation, the Waroona Main Street revitalisation was clearly the highest priority from residents within the Shire.
- A report to the September 2020 Ordinary Council meeting recommended that a proposal to undertake 2 Loans to purchase land and to use as seed funding towards the development be advertised for public comment.



- Landowners at 95 South West Highway and 30 and 34 Fouracre Street have accepted Council's offers to purchase these properties.
- One month public consultation commenced 26 September and closes 26 October 2020.
- Due to the closing date of submissions being the day before this Council meeting, any submissions received between the time of distributing this agenda and this meeting will be supplied at this meeting, prior to a decision on this matter.

BACKGROUND

Between November 2019 and May 2020, Council has been focused on the development of a new strategic plan that would guide its decision making, financial resource allocation and set its direction for the next ten years. Titled *Waroona 2030 – Strategic Community Plan*, the document was put together following significant public input via six community workshops, dozens of one-on-one meetings with community influencers and a public survey.

The public consultation process clearly identified that revitalisation of the Waroona town-site was, by far, the highest priority of the community.

Since the adoption of the *Waroona 2030* plan, a Waroona Town Centre Task Force has been established to assist in developing strategies to help revitalise the town-site. A bus tour of the towns of Collie, Donnybrook and Capel was arranged for members of the Task Force to view town centre developments and meet with relevant local government representatives. A subsequent report was prepared and identified that the success of the reinvigoration of the towns was through carefully considered place making and developing in recreational infrastructure in very close proximity to their central business districts.

In June, Council appointed Element Planning & Design consultants to develop the Waroona Town Centre Revitalisation Strategy and present this back to Council by the end of November 2020. The objectives of this Strategy are to:

- Enhance the local identity of Waroona
- Develop a hierarchy of focal points for the Town Centre
- Strengthen the Town Centre as a focal point for the surrounding region
- Align stakeholders around a common vision for the Town Centre.

At the Ordinary Council meeting dated 22 September 2020, it was resolved that:

1. *Council authorises the Chief Executive Officer to make a conditional offer to Ms Judith Mather for the purchase of 95 South West Highway, Waroona for \$270,000 (exc. GST), which is consistent with the independent valuation dated 30 July 2020.*
2. *Council authorises the Chief Executive Officer to make a conditional offer to Jayes Super Pty Ltd for the purchase of 30 Fouracre Street, Waroona for \$190,000 (exc. GST), which is consistent with the independent valuation dated 30 July 2020.*
3. *Council authorises the Chief Executive Officer to make a conditional offer to Mitchell Nominees (Aust) Pty. Ltd for the purchase of 34 Fouracre Street, Waroona for \$195,000 (exc. GST) which is consistent with the independent valuation dated 30 July 2020.*
4. *Council authorises the Chief Executive Officer to give one month's public notice for the proposal to borrow \$660,000 over a twenty-year period for the purpose of purchasing 95 South West Highway, and 30 and 34 Fouracre Street, Waroona for the purpose to develop the land for public purpose.*

5. Council establishes a loan facility for an additional \$450,000 over a twenty-year period as a seed funding grant component that can be used towards the development of the recreation precinct (on 95 South West Highway and 30 and 34 Fouracre Street), for applications to the State and Federal Government, Department of Sport & Recreation, Lotterywest and other grant opportunities.
6. The \$450,000 loan amount only be drawn down upon successful grant applications for the precinct.
7. Recommendations 1, 2 and 3 remain confidential until such time as the owners accept the offers put forward by Shire, and one month public notice has been undertaken.
8. If no negative public submissions have been received, the Chief Executive Officer be delegated to make the offers on 95 South West Highway, and 30 and 34 Fouracre Street Waroona unconditional.

REPORT DETAIL

Since the 22 September 2020 Council meeting the following progress has been made:

- The landowners of 95 South West Highway have accepted Council's offer;
- The landowner of 30 and 34 Fouracre Street has accepted Council's offer;
- One month public notice stating the intention of undertaking two loans (\$660,000 and \$450,000) was placed in the West Australian newspaper on 26 September 2020;
- Local advertising was undertaken stating the intention to undertake the loans;
- To 13 October, 41 submissions were received with all supporting the proposal **(Appendix 11.4.1A)**;
- To 13 October, there were 144 'likes' on the Shire Facebook page and zero dislikes, with 102 comments. All but 2 comments were supportive;
- A grant submission of \$450,000 from the Alcoa Waroona Sustainability Fund has been supported, subject to Council endorsement at this meeting;
- A grant application is being prepared to Lotterywest once the Master Plan and costs have been identified;
- Element has incorporated the Park into its draft Waroona Revitalisation Strategy;
- Convic is preparing a Master Plan for the Park; and
- Liz Storr from Storybox is assisting the Shire in co-ordination and submitting a Building Better Regions Fund application to the Commonwealth Government.

WAROONA 2030 STRATEGIC COMMUNITY PLAN

Theme 2	Our Economy
Objective	Create a vibrant, inviting and thriving town centre and maximise Waroona's natural assets, culture and heritage as drivers for tourism.
Strategy	Encourage community and business initiatives to refresh the appearance of the town centre.

OTHER STRATEGIC LINKS

Waroona Town Centre Revitalisation Strategy (currently still in development stage)

TOWARDS WAROONA 2030 CORPORATE BUSINESS PLAN 2020-2024

Theme 2	Our Economy
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Strategy 2.3.1	Encourage community and business initiatives to refresh the appearance of the town centre.
Action 2.3.1.1	Develop and progressively implement the Waroona Revitalisation Strategy and Masterplan

STATUTORY ENVIRONMENT

If Council were to undertake a loan

Local Government Act (1995)

6.20 – Power To Borrow

Power to borrow

- (1) Subject to this Act, a local government may —
- (a) borrow or re-borrow money; or
 - (b) obtain credit; or
 - (c) arrange for financial accommodation to be extended to the local government in ways additional to or other than borrowing money or obtaining credit,
- to enable the local government to perform the functions and exercise the powers conferred on it under this Act or any other written law.
- (2) Where, in any financial year, a local government proposes to exercise a power under subsection (1) (**power to borrow**) and details of that proposal have not been included in the annual budget for that financial year —
- (a) unless the proposal is of a prescribed kind, the local government must give one month's local public notice of the proposal; and
 - (b) the resolution to exercise that power is to be by absolute majority.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

To develop a vibrant town centre, it needs to be activated and attractive. The Waroona Town Centre Task Force has been established to provide input into the Revitalisation Strategy. Securing this land will assist in achieving the objective of the Strategy.

Social - (Quality of life to community and/or affected landowners)

Creating an integrated recreational space on the lots identified will open up the area and allow the Reserve land on Fouracre Street to add value to this site. It will create a quality space for local residents and tourists to enjoy within the central business district of Waroona.

Environment – (Impact on environment's sustainability)

Environmental assessment will form part of the site masterplan.

Policy Implications

Nil.

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	There is both reputational and economic risk if Council do not progress the development of the Waroona main street.

CONSULTATION



The Waroona Town reactivation was clearly the highest priority for the community following the extensive community consultation undertaken in late 2019 and early 2020 that informed the Waroona 2030 Strategic Community Plan.

RESOURCE IMPLICATIONS

Financial

Indicative Loan Repayment Schedule - Shire of Waroona – LOAN 122

This Indicative Rate Quote for Advance is based on rates applying at 17 September 2020.

Terms of Advance

Amount of Advance: \$655,000.00

Date of Advance: 17 September 2020

Maturity Date: 17 September 2040

Interest Rate: 1.8521% p.a. (Semi Annual Compounding)

Schedule Basis: 40 Semi Annual repayments

Payment Date	Balance of Advance Outstanding	Capital Repayment	Interest Repayment	Total Fixed Payment
17 Mar 2021	641,396.10	13,603.90	6,065.50	19,669.40
17 Sep 2021	627,666.22	13,729.88	5,939.52	19,669.40
17 Mar 2022	613,809.20	13,857.02	5,812.38	19,669.40
19 Sep 2022	599,823.86	13,985.34	5,684.06	19,669.40
17 Mar 2023	585,709.01	14,114.85	5,554.55	19,669.40
18 Sep 2023	571,463.45	14,245.56	5,423.84	19,669.40
18 Mar 2024	557,085.97	14,377.48	5,291.92	19,669.40
17 Sep 2024	542,575.35	14,510.62	5,158.78	19,669.40
17 Mar 2025	527,930.36	14,644.99	5,024.41	19,669.40
17 Sep 2025	513,149.75	14,780.61	4,888.79	19,669.40
17 Mar 2026	498,232.27	14,917.48	4,751.92	19,669.40
17 Sep 2026	483,176.65	15,055.62	4,613.78	19,669.40
17 Mar 2027	467,981.61	15,195.04	4,474.36	19,669.40
17 Sep 2027	452,645.86	15,335.75	4,333.65	19,669.40
17 Mar 2028	437,168.10	15,477.76	4,191.64	19,669.40
18 Sep 2028	421,547.01	15,621.09	4,048.31	19,669.40
19 Mar 2029	405,781.26	15,765.75	3,903.65	19,669.40
17 Sep 2029	389,869.52	15,911.74	3,757.66	19,669.40
18 Mar 2030	373,810.43	16,059.09	3,610.31	19,669.40
17 Sep 2030	357,602.63	16,207.80	3,461.60	19,669.40
17 Mar 2031	341,244.74	16,357.89	3,311.51	19,669.40
17 Sep 2031	324,735.37	16,509.37	3,160.03	19,669.40
17 Mar 2032	308,073.12	16,662.25	3,007.15	19,669.40
17 Sep 2032	291,256.57	16,816.55	2,852.85	19,669.40
17 Mar 2033	274,284.29	16,972.28	2,697.12	19,669.40
19 Sep 2033	257,154.84	17,129.45	2,539.95	19,669.40
17 Mar 2034	239,866.77	17,288.07	2,381.33	19,669.40
18 Sep 2034	222,418.61	17,448.16	2,221.24	19,669.40
19 Mar 2035	204,808.87	17,609.74	2,059.66	19,669.40
17 Sep 2035	187,036.06	17,772.81	1,896.59	19,669.40
17 Mar 2036	169,098.67	17,937.39	1,732.01	19,669.40

17 Sep 2036	150,995.17	18,103.50	1,565.90	19,669.40
17 Mar 2037	132,724.03	18,271.14	1,398.26	19,669.40
17 Sep 2037	114,283.69	18,440.34	1,229.06	19,669.40
17 Mar 2038	95,672.59	18,611.10	1,058.30	19,669.40
17 Sep 2038	76,889.15	18,783.44	885.96	19,669.40
17 Mar 2039	57,931.77	18,957.38	712.02	19,669.40
19 Sep 2039	38,798.84	19,132.93	536.47	19,669.40
19 Mar 2040	19,488.73	19,310.11	359.29	19,669.40
17 Sep 2040	0.00	19,488.73	180.47	19,669.20
Totals:	655,000.00	131,775.80	786,775.80	786,775.80

Indicative Loan Repayment Schedule - Shire of Waroona – LOAN 123

This Indicative Rate Quote for Advance is based on rates applying at 17 September 2020.

Terms of Advance

Amount of Advance:	\$450,000.00
Date of Advance:	17 September 2020
Maturity Date:	17 September 2040
Interest Rate:	1.8521% p.a. (Semi Annual Compounding)
Schedule Basis:	40 Semi Annual repayments

Payment Date	Balance of Advance Outstanding	Capital Repayment	Interest Repayment	Total Fixed Payment
17 Mar 2021	440,653.81	9,346.19	4,167.14	13,513.33
17 Sep 2021	431,221.07	9,432.74	4,080.59	13,513.33
17 Mar 2022	421,700.98	9,520.09	3,993.24	13,513.33
19 Sep 2022	412,092.73	9,608.25	3,905.08	13,513.33
17 Mar 2023	402,395.50	9,697.23	3,816.10	13,513.33
18 Sep 2023	392,608.47	9,787.03	3,726.30	13,513.33
18 Mar 2024	382,730.81	9,877.66	3,635.67	13,513.33
17 Sep 2024	372,761.68	9,969.13	3,544.20	13,513.33
17 Mar 2025	362,700.23	10,061.45	3,451.88	13,513.33
17 Sep 2025	352,545.61	10,154.62	3,358.71	13,513.33
17 Mar 2026	342,296.96	10,248.65	3,264.68	13,513.33
17 Sep 2026	331,953.40	10,343.56	3,169.77	13,513.33
17 Mar 2027	321,514.06	10,439.34	3,073.99	13,513.33
17 Sep 2027	310,978.05	10,536.01	2,977.32	13,513.33
17 Mar 2028	300,344.47	10,633.58	2,879.75	13,513.33
18 Sep 2028	289,612.42	10,732.05	2,781.28	13,513.33
19 Mar 2029	278,780.99	10,831.43	2,681.90	13,513.33
17 Sep 2029	267,849.26	10,931.73	2,581.60	13,513.33
18 Mar 2030	256,816.29	11,032.97	2,480.36	13,513.33
17 Sep 2030	245,681.16	11,135.13	2,378.20	13,513.33
17 Mar 2031	234,442.91	11,238.25	2,275.08	13,513.33
17 Sep 2031	223,100.59	11,342.32	2,171.01	13,513.33
17 Mar 2032	211,653.24	11,447.35	2,065.98	13,513.33
17 Sep 2032	200,099.88	11,553.36	1,959.97	13,513.33
17 Mar 2033	188,439.53	11,660.35	1,852.98	13,513.33
19 Sep 2033	176,671.21	11,768.32	1,745.01	13,513.33



17 Mar 2034	164,793.91	11,877.30	1,636.03	13,513.33
18 Sep 2034	152,806.62	11,987.29	1,526.04	13,513.33
19 Mar 2035	140,708.33	12,098.29	1,415.04	13,513.33
17 Sep 2035	128,498.00	12,210.33	1,303.00	13,513.33
17 Mar 2036	116,174.60	12,323.40	1,189.93	13,513.33
17 Sep 2036	103,737.08	12,437.52	1,075.81	13,513.33
17 Mar 2037	91,184.39	12,552.69	960.64	13,513.33
17 Sep 2037	78,515.45	12,668.94	844.39	13,513.33
17 Mar 2038	65,729.20	12,786.25	727.08	13,513.33
17 Sep 2038	52,824.54	12,904.66	608.67	13,513.33
17 Mar 2039	39,800.38	13,024.16	489.17	13,513.33
19 Sep 2039	26,655.61	13,144.77	368.56	13,513.33
19 Mar 2040	13,389.12	13,266.49	246.84	13,513.33
17 Sep 2040	0.00	13,389.12	123.99	13,513.11
Totals:	450,000.00	90,532.98	540,532.98	540,532.98

Council's current loan portfolio is as follows:

Borrowings								
Purpose	Loan Number	Institution	Interest Rate	Budget	2020/21	Budget	2020/21	Final Payment
				Principal 1 July 2020	Principal Repayments	Principal outstanding 30 June 2021	Budget Interest Repayments	
				\$	\$	\$	\$	
Recreation and culture								
Basketball Stadium	117	WATC	6.58%	67,561	(15,287)	52,274	(4,134)	28/05/2024
Rec Centre Upgrade	120	WATC	3.91%	89,385	(21,066)	68,319	(3,291)	24/06/2024
Memorial Hall Upgrade	121	WATC	2.97%	147,003	(27,693)	119,310	(4,162)	22/04/2025
				303,948	(64,046)	239,903	(11,587)	
				303,948	(64,046)	239,903	(11,587)	

Workforce

There are no workforce implications with this item.

OPTIONS

Council has the option of:

1. Supporting the proposal to undertake two loans at \$660,000 and \$450,000 for the purpose of developing the Waroona Intergenerational Activation Space.
2. Not supporting the proposed two loans.

CONCLUSION

The revitalisation of the Waroona townsite was very clearly the highest priority from the community through public workshops, one-on-one meetings and surveys when developing the Waroona 2030 Strategic Community Plan. This proposal gives Council the land in which to reinvigorate the central business district. With loans at record low levels, this is an opportunity for Council to make significant progress in the development of its main street.

Cr Purcell declared an interest affecting impartiality in Item 11.4.2 as a member of the Just Cruizin Car Club.

11.4.2 Expression of Interest – Old Department of Agriculture Land and Buildings	
File Ref:	48/1
Previous Items:	Nil
Applicant:	N/A
Author and Title:	Dean Unsworth, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Appendix Number	11.4.2A,B & C

RECOMMENDATION

That:

1. Council supports an Expression of Interest to lease the old Department of Agriculture buildings and sheds, located at 120 South West Highway, Waroona.
2. Council seeks feedback from all potential users of the buildings and sheds and includes this information in the EOI.
3. Council delegates to and authorises the Chief Executive Officer to submit an EOI for 120 South West Highway with the proposed rental being \$1 per annum for a 10-year period with a ten-year option.
4. Before an EOI is submitted, a building condition report is undertaken and that the report meets the satisfaction of the Chief Executive Officer.

COUNCIL RESOLUTION

OCM20/10/184

Moved: Cr Mason

Seconded: Cr Purcell

That:

1. **Council supports an Expression of Interest to have vested to the Shire the old Department of Agriculture buildings and sheds, located at 120 South West Highway, Waroona.**
2. **Council seeks feedback from all potential users of the buildings and sheds and includes this information in the EOI.**
3. **Council delegates to and authorises the Chief Executive Officer to submit an EOI for 120 South West Highway to be vested to the Shire of Waroona.**
4. **Before an EOI is submitted, a building condition report is undertaken and that the report meets the satisfaction of the Chief Executive Officer.**

CARRIED BY ABSOLUTE MAJORITY 8/0

Note – the Recommendation was changed from a proposal to lease to a proposal to have the property vested to the Shire, as the Council thought that this would be a better alternative.



IN BRIEF

- The previous Department of Agriculture Office complex and sheds is currently open for Expressions of Interest
- Applications close 12 November 2020.

BACKGROUND

On 15 October 2020, the Department of Primary Industries and Regional Development (DPIRD) formally called for Expressions of Interest (EOI) for the lease of all or portions of the old Department of Agriculture building, located at 120 South West Highway, Waroona (**Appendix 11.4.2A**).

The Department vacated the building approximately three years ago and it has remained empty since that time.

REPORT DETAIL

The building was inspected by officers, the Deputy Shire President and Bush Fire Control Officer on 19 October. There was some consideration that it could be used for a fire station, however the view was that the building was too large to maintain and that the sheds are located too far away from the building.

The building is considered to still be in very good condition and would require reasonably limited maintenance to again be used for community use. This would include repairs to one of the sinks in a bathroom. While there has not been a detailed building inspection, visually the building appears in very good condition.

The building layout is seen at **Appendix 11.4.2B** and the site layout is seen at **Appendix 11.4.2C**.

The building details are as follows:

- 370m²
- 9 formal offices (3 in front section and 6 in rear upper section)
- Space for at least another 6 work stations
- Reception desk/counter
- Meeting room
- Kitchen/lunch room

Sheds are as follows:

- Shed A – 5 bay (2 bays with roller doors, 3 bays open) approx. 17 x 8 m
- Shed B – Sliding doors, approx. 9 x 6 m
- Shed C – Sliding doors, approx. 9 x 6 m
- Transportable Office D – approx. 6 x 4 m

The EOI being sought is for the lease of all or portions of the complex.

Respondents are invited to provide a detailed statement on their intended use, community outcomes to be provided, site requirements, and rent per month for the site or portions of the site. The highest or any offer may not be necessarily accepted.

Given the short space of time in which to prepare a quality and detailed EOI, Council is requested to provide support or otherwise for this proposal. If there is support, a detailed EOI will then be prepared.

SHIRE OF WAROONA STRATEGIC COMMUNITY PLAN

Focus Area	Our Community
Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning
Objective	1.4 Encourage an active and healthy community with an improved quality of life
Strategy	1.4.2 Support local community, sporting and recreational groups and initiatives

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

The cost of lease is still unknown. With DPIRD advising that it is interested in community outcomes, it would be expected that a low rent, below market valuation, would be submitted.

Social - (Quality of life to community and/or affected landowners)

A multi-use community facility such as this would provide significant social benefit to the community. Users could include Lions, Leos, Girl Guides, Scouts, Car Club meetings, potential Landcare offices and general meeting space. Similarly, there is significant storage on site that would be of great benefit to community groups and the Shire.

Environment – (Impact on environment's sustainability)

Nil

Policy Implications

Nil

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	There is limited risk to the Council. However, a full building report would be recommended before any lease was entered into.

CONSULTATION

- Department of Primary Industry and Regional Development
- Chief Bush Fire Control Officer

RESOURCE IMPLICATIONS

Financial

There would be a requirement for the Shire to provide an annual budget, suggested at approximately \$15,000 to maintain the building.

Workforce

There are no significant workforce implications, apart from minor gardening maintenance from time to time.

OPTIONS

Council has the option of:

1. Supporting an EOI application.
2. Not supporting an EOI application.

CONCLUSION

There is a lack of facilities for a number of groups within the Shire of Waroona. This facility could house the Landcare group, which is currently located at the old Water Board building adjacent to the future Intergenerational Activation Space. It could also be the home of the Lions, Leos, Girl Guides, Scout Club and be a meeting space for various community groups such as the Vintage Car Club.

Alternatively, there could be an option for the site to be transformed into seasonal workers accommodation. The location is close enough to the town centre to stimulate economic activity, is located next to the Police Station, and adjacent land could be acquired to expand the accommodation footprint.

Councillors are reminded that an inspection is available at 9.30am on Tuesday 27 October 2020.

Cr Scott declared an interest affecting impartiality in Item 11.4.3 as a member of the Waroona Lions Club.

11.4.3 Lions Club of Waroona Gala Christmas Party	
File Ref:	160/1
Previous Items:	Nil
Applicant:	Lions Club of Waroona
Author and Title:	Dean Unsworth, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Appendix Number	Nil

COUNCIL RESOLUTION

OCM20/10/185

Moved: Cr Odorisio

Seconded: Cr Mason

That Council:

- 1. Allocates \$2000 towards the Lions Club of Waroona Community Gala Christmas Party for 2020.**
- 2. Supports a fee waiver for use of Drakesbrook Place for the Community Gala Christmas Party.**
- 3. Requests that the funding is conditional on providing an acquittal to the Shire of Waroona before any future funding is allocated.**
- 4. Advises the Lions Club of Waroona that it should apply for funding under the bi-annual Alcoa Waroona Sustainability Fund Micro Grants for future years.**

CARRIED BY ABSOLUTE MAJORITY 8/0

IN BRIEF

- The Waroona Community Gala Christmas party is scheduled for 11 December, 2020 at Drakesbrook Place.
- The event was previously funded from an external funding body managed by the Shire of Waroona, however these funds are no longer available and the event does not have the funding it had previously assumed was in place.
- For the event to go ahead, funding is requested.

BACKGROUND

Each year, the Lions Club of Waroona holds a Community Gala Christmas Party. This year it will be held on 11 December at Drakesbrook Place, Waroona. This an important community event and brings hundreds of local families together to celebrate Christmas. It features a Concert Band, market stalls, bouncy castle, face painting, school choirs, vintage cars, animal petting zoo and more.

REPORT DETAIL

In the previous two years, amounts of \$2190 and \$2000 was provided from the externally funded Western Australian Primary Health Alliance (WAPHA) grant fund. However, these



WAPHA funds are now longer available, and there has been no allocation in the Shire's 2020/21 budget for this event.

With this information and the event being held in a matter of weeks, it is requested that Council allocates the requested \$2000 to allow for the event to go ahead.

The current Council Policy gives the Chief Executive Officer an amount only of \$250. This event is not listed in Council's policy for an annual donation.

SHIRE OF WAROONA STRATEGIC COMMUNITY PLAN

Focus Area	Our Community
Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning
Objective	1.1 Create a connected, safe and cohesive community with a strong sense of community pride
Strategy	1.1.5 Develop and facilitate events of a local and regional scale

OTHER STRATEGIC LINKS

Nil.

STATUTORY ENVIRONMENT

Nil.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

The event provides an opportunity for stallholders to generate income at this event.

Social - (Quality of life to community and/or affected landowners)

An event of this type is a very important one for a community as it brings together hundreds of local families to celebrate Christmas.

Environment – (Impact on environment's sustainability)

Nil.

Policy Implications

Policy COM-004 – Donations

POLICY INTENTION: To provide guidance on the allocation of donations.

POLICY: All donations shall be recorded as an expense to the appropriate expense account. Presentations and Donations Council will only consider donating to requests for support from any local charitable group or organisation or from groups relating to the welfare and promotion of the local district. This policy includes schools within the district.

The Chief Executive Officer be given Delegated Authority to approve donations in accordance with this Policy up to amounts not exceeding \$250 per group, in any one financial year.

Recreation and Aquatic Centre

The Chief Executive Officer is authorised by delegation to approve promotions and incentives at the Waroona Recreation & Aquatic Centre up to a maximum of \$500 on any one promotion, incentive or activity.

Waroona Community Resource Centre

Council will provide an annual contribution to the amount of \$1,000 towards the staff wages at the youth centre managed by Waroona Community Resource Centre.

Waroona Historical Society

Council will provide the amount of \$500 in its yearly budget towards the Waroona Historical Society for the purpose of preservation and collection of historical items in the shire.

Lake Clifton Herron Residents Association

Council will provide the amount of \$500 in its yearly budget towards Australia Day Celebrations in Lake Clifton.

Preston Beach Progress Association

Council will provide the amount of \$500 in its yearly budget towards Australia Day Celebrations in Preston Beach.

Senior Citizens Annual Christmas Function

Council will provide an amount in its yearly budget towards the provision of a (one only) suitable Christmas function for the senior citizens of the Waroona shire. The contribution is to subsidise the cost of providing such a function and the function must be readily accessible to the wider community of senior citizens or senior citizen groups. The funds will be paid to a local group representing senior citizens of Waroona. The amount to be determined in the annual budget. Applications to be assessed and approved by the Chief Executive Officer.

Waroona Community Car

Council will provide an annual contribution to the amount of \$1,000 towards the Waroona Community Car.

Waroona / Wagerup / Yarloop Meals on Wheels

Council will provide an annual contribution to the amount of \$1000 towards the Waroona / Wagerup / Yarloop Meals on Wheels.

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	There is a reputational risk to Council if it does not support the annual Waroona Christmas event.

CONSULTATION

Discussion with Lions Club of Waroona Vice President and Communications and Marketing Chair, Mr John Clare.

RESOURCE IMPLICATIONS

Financial

This amount is not included in the 2020/21 Annual Budget. It can be accounted for in the Annual budget review in February 2021.

Workforce

There is no significant workforce implications, apart from general assistance.



OPTIONS

Council has the option of:

1. Supporting the Lions Club of Waroona request for \$2000 towards the annual Community Gala Christmas Party.
2. Supporting the event to a lesser amount.
3. Not financially supporting the event.

CONCLUSION

With the WAFTA funding now not being available, and given Council's previous strong commitment to the event, it is recommended that the funding request is supported, and that the Lions Club of Waroona apply for funding for future events through the Alcoa Waroona Sustainability Fund Micro Grants,

12. BUSINESS LEFT OVER FROM A PREVIOUS MEETING

Nil.

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

14. NOTICE OF MOTIONS FOR CONSIDERATION AT A FOLLOWING MEETING

Nil.

15. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil.

16. MEETING CLOSED TO THE PUBLIC

Nil.

17. CLOSURE OF MEETING

There being no further business the Chairperson closed the meeting the time being 4.45 pm.

I CERTIFY THAT THESE MINUTES WERE CONFIRMED AT THE ORDINARY COUNCIL MEETING HELD 24 NOVEMBER 2020 AS BEING A TRUE AND CORRECT RECORD OF PROCEEDINGS.

.....
PRESIDING MEMBER

.....
DATE

