



SHIRE OF WAROONA GOVERNANCE COMPLAINT ABOUT ALLEGED BREACH FORM - CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES – G2

Management Practice Number	GMP003
Form Number	G2

Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*

NOTE: A complaint about an alleged breach must be made —
 (a) in writing in the form approved by the local government;
 (b) to an authorised person; and
 (c) within one month after the occurrence of the alleged breach.

NAME OF PERSON WHO IS MAKING THE COMPLAINT	
SURNAME:	
GIVEN NAMES:	

CONTACT DETAILS OF PERSON MAKING THE COMPLAINT			
RESIDENTIAL ADDRESS:			
	TOWN/CITY:		POSTCODE:
POSTAL ADDRESS:			
(If different to residential)	TOWN/CITY:		POSTCODE:
EMAIL ADDRESS:			
PHONE DETAILS:	HOME NUMBER:		MOBILE NUMBER:

NAME OF THE LOCAL GOVERNMENT (CITY, TOWN, SHIRE) CONCERNED

NAME OF COUNCIL MEMBER, COMMITTEE MEMBER, CANDIDATE ALLEGED TO HAVE COMMITTED THE BREACH

STATE THE FULL DETAILS OF THE ALLEGED BREACH. ATTACH ANY SUPPORTING EVIDENCE TO THIS COMPLAINT FORM

DATE OF THE ALLEGED BREACH

SIGNATURE OF PERSON MAKING THE COMPLAINT	
SIGNATURE:	
DATE OF SIGNING:	

RECEIVED BY AUTHORISED OFFICER	
AUTHORISED OFFICER:	
SIGNATURE:	
DATE RECEIVED:	

NOTE TO PERSON MAKING THE COMPLAINT:

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made to the authorised officer within one month after the occurrence of the alleged breach.

Signed complaint form is to be forwarded to:

Chief Executive Officer
Shire of Waroona
PO Box 52
WAROONA WA 6215

Or via email to ceo@waroona.wa.gov.au

