

## CP014 – Council Facility Operating Hours

### 1. Intention

To ensure a single record of all Council facilities which are open to members of the public in recognition of customer service levels which are to be maintained.

### 2. Scope

This policy applies throughout the district.

### 3. Statement

#### Administration Office

Monday – Friday                      9am – 4pm

#### Depot Administration Office

Monday – Friday                      7am – 3pm

#### Waroona Public Library

Monday	Closed
Tuesday	10.00 am – 6 pm (Closed 1-2 pm)
Wednesday	10.00 am – 5 pm (Closed 1-2 pm)
Thursday	10.00 am – 6 pm (Closed 1-2 pm)
Friday	10.00 am – 5 pm (Closed 1-2 pm)
Saturday	9 am – 12 noon
Sunday	Closed

#### Waroona Recreation & Aquatic Centre

Summer Hours (1 November – 31 March)

	<u>Pool</u>	<u>Dry Area</u>
Monday	7am – 9pm	7am – 9pm
Tuesday	7am – 9pm	7am – 9pm
Wednesday	7am – 9pm	7am – 9pm
Thursday	7am – 9pm	7am – 9pm
Friday	7am – 9pm	7am – 9pm
Saturday	Closed	Closed
Sunday	10am – 2pm	10am – 2pm

Winter Hours (1 April – 31 October)

	<u>Pool</u>	<u>Dry Area</u>
Monday	7am – 8pm	7am – 8pm
Tuesday	7am – 8pm	7am – 8pm
Wednesday	7am – 8pm	7am – 8pm
Thursday	7am – 8pm	7am – 8pm
Friday	7am – 8pm	7am – 8pm
Saturday	Closed	Closed

Sunday

Closed

Closed

**Waroona Visitor Centre**

Monday – Sunday

9.30am – 3.30pm

**Buller Road Refuse Site**Thursday – Tuesday  
Wednesday10am – 4pm  
Closed**4. Legislative and Strategic Context**

Nil.

**5. Review**

This policy is to be reviewed as required.

**6. Associated Documents**

Nil.

<b>Division</b>	Community				
<b>Policy Number</b>	CP014				
<b>Contact Officer</b>	Manager Corporate Services				
<b>Related Legislation</b>	Nil				
<b>Related Shire Documents</b>	Nil				
<b>Risk Rating</b>	Low	<b>Review Frequency</b>	As required	<b>Next Review</b>	When required
<b>Date Adopted</b>	18/12/2018				OCM18/12/126

Amendments		
Date	Details of Amendment	Reference
28/07/2020	Amended to reflect current operating times.	OCM20/07/120
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071
Previous Policies		
COM022 – Council Facility Opening Hours		