

## HRP006 – Professional Membership Subscriptions

### 1. Intention

To provide direction on the Council's obligations to commit to the payment of professional association memberships on behalf of an employee.

### 2. Scope

This policy applies to employees of the Shire of Waroona.

This policy does not apply to employees engaged on fixed term employment contracts containing a specific clause requiring Council to pay the subscription.

### 3. Statement

Council is not responsible for the payment of professional membership subscriptions on behalf of an employee.

### 4. Legislative and Strategic Context

Nil.

### 5. Review

This policy is to be reviewed as required.

### 6. Associated Documents

Nil.

<b>Division</b>	Human Resources				
<b>Policy Number</b>	HRP006				
<b>Contact Officer</b>	Chief Executive Officer				
<b>Related Legislation</b>	Nil				
<b>Related Shire Documents</b>	Nil				
<b>Risk Rating</b>	Low	<b>Review Frequency</b>	As required	<b>Next Review</b>	When required
<b>Date Adopted</b>	23/10/2012				OCM12/10/123

Amendments		
Date	Details of Amendment	Reference
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071
Previous Policies		
HR018 – Professional Membership Subscriptions 2.50 – Professional Membership Subscriptions		