

HRP009 – Deductions from Employee Salaries and Wages

1. Intention

To provide approval for deductions to be made from employee payroll.

2. Scope

This policy applies to employments of the Shire of Waroona.

3. Statement

Provided the proper authorisation is supplied by each employee, approval is granted for deductions to be made from employee salaries and wages.

4. Legislative and Strategic Context

Nil.

5. Review

This policy is to be reviewed as required.

6. Associated Documents

Nil.

Division	Human Resources				
Policy Number	HRP009				
Contact Officer	Chief Executive Officer				
Related Legislation	Nil				
Related Shire Documents	Nil				
Risk Rating	Low	Review Frequency	As required	Next Review	When required
Date Adopted	22/06/2004				OCM04/083

Amendments		
Date	Details of Amendment	Reference
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071
Previous Policies		
HR020 – Deductions from Salaries and Wages 3.21 – Deductions from Salaries and Wages		