

## FP023 – Revenue and Expenses Disclosure by Nature and Type

### 1. Intention

To set the parameters of how income and expenditure is to be categorised within the Shire of Waroona's chart of account in accordance with Australian Standards reporting requirements.

### 2. Scope

This policy applies to Elected Members and employees of the Shire of Waroona.

### 3. Statement

In accordance with the Accounting Directions, income and expenses will be reported by "function & activity" in the Operating Statement. Those same income and expenses are reported by "nature and type", by way of note to the Operating Statement. The following categories are used to enable such disclosure:

#### 3.1 Summary Nature and Type Codes

<b>Expenditure</b>	<b>Code</b>	<b>Description</b>
	70	Employee Costs
	71	Materials & Contracts
	74	Utility Charges
	75	Insurance
	76	Interest Expenses
	77	Depreciation
	78	Other
<b>Income</b>	<b>Code</b>	<b>Description</b>
	30	Rates
	31	Fees & Charges
	33	Interest Earned
	37	Contributions & Reimbursements
	38	Other Income
	34	Grants Capital Works
	35	Grants Recurrent
	36	Private Works
	39	Profit on Asset Disposal
<b>Other</b>	<b>Code</b>	<b>Description</b>
	66	Budget Capital
	90	Reallocation Codes

#### 3.2 Detailed Nature and Type Codes

	<b>Summary Code</b>	<b>Description</b>	<b>Code</b>	<b>Description</b>
<b>Expenditure</b>	70	Employee Costs	701	Salaries & Wages
			702	Superannuation
			703	Other employee Costs
			704	Employee Provisions
	71	Materials & Contracts	710	Materials
			711	Contracts

			712	Copier Expenses
			713	Leases
			714	Computer Support
			715	Printing & Stationery
			716	Advertising
			717	Postage
	74	Utility Charges	740	Electricity
			741	Telephone
			742	Water
			743	Gas
			744	Internet
	75	Insurance	750	Insurance Premiums
	76	Interest Expenses	760	Interest on Loans
			761	Other Interest Charges
	77	Depreciation	770	Buildings
			771	Furniture & Equipment
			772	Plant & Equipment
			773	Infrastructure Roads
			774	Infrastructure Other
	78	Other Expenses	780	Other Expenses
			781	Donations & Contributions
			782	Subsidies
	79	Loss on Asset Disposal	790	Loss on Asset Disposal
	<b>Summary Code</b>	<b>Description</b>	<b>Code</b>	<b>Description</b>
<b>Income</b>	30	Rates	300	General Rates
	31	User Charges	310	Facility Hire
			311	Licences & Leases
			312	Fines & Penalties
			313	Rentals Housing
			314	Other Fees & Charges
	33	Interest Earned	330	Interest Earned
			331	Interest Earned on Reserves
	37	Contributions & Reimbursements	370	Contributions Received
			371	Reimbursements
			372	Donations Received
	38	Other Income	380	Other Income
	34	Grants Capital Works	340	State Government Capital Grants
			341	Federal Government Capital Grants
			342	Other Government Capital Grants
	35	Grants Operating	350	State Government Operating Grants
			351	Federal Government Operating Grants
			352	Other Government Operating Grants
	36	Private Works	360	Private Works General

			361	Private Works MRD
	39	Profit on Asset Disposal	390	Profit on Asset Disposal
<b>Other</b>	66	Budget Purpose	660	Capital Purchases (Budget Only)
	90	Reallocation Codes	99	Labour Overheads (system generated)
			97	Plant Overheads (system generated)
			96	Plant Depreciation (system generated)
			98	Internal Plant Hire (system generated)

#### 4. Legislative and Strategic Context

The *Australian Accounting Standards* provide the broad framework within which this policy operates.

#### 5. Review

This policy is to be reviewed triennially.

#### 6. Associated Documents

Nil.

<b>Division</b>	Finance				
<b>Policy Number</b>	FP023				
<b>Contact Officer</b>	Director Corporate Services				
<b>Related Legislation</b>	Australian Accounting Standards				
<b>Related Shire Documents</b>	Nil				
<b>Risk Rating</b>	Low	<b>Review Frequency</b>	Triennially	<b>Next Review</b>	June 2027
<b>Date Adopted</b>	22/06/2004			OCM04/083	

Amendments		
Date	Details of Amendment	Reference
24/11/2009	Updated as part of major review.	OCM09/197
22/11/2011	Updated as part of major review.	OCM11/11/143
24/11/2015	Updated as part of major review.	OCM15/11/138
25/10/2016	Updated as part of major review.	OCM16/10/115
18/12/2018	Updated as part of major review.	OCM18/12/126
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071
25/06/2024	Reviewed without amendment	OCM24/06/090
Previous Policies		

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